**TINTWISTLE PARISH COUNCIL**

**Meeting held on Monday 16th September 2019 at 7.30pm**

Councillors Present: M Stevenson N Naz Apologies: T Wynne

 A Dyer T Owens

 J Crossland E Scriven

 S Grace R Baker (Borough Cllr)

 P Jenner B M Lowrie (Clerk)

**9362 APOLOGIES**

Apologies were received from Cllr Wynne.

**9363 REPORT BY BOROUGH COUNCILLOR**

Borough Councillor Rob Baker presented an update report. The main points included in the report: On the Bridge Mills development item, following complaints received from residents regarding mud deposited on New Road and excessive noise from the building site. The Borough Councillor explained, HPBC Enforcement Officers visited the site and have put in place measures to mitigate the problems. It was agreed the site manager would email every Monday with a schedule of works for the coming week.

Confirmation that Hadfield post office will cease to be a customer service point for the collection of undelivered mail from November 2019. It was explained an alternative location is likely to be found.

Regarding complaints from a number of residents from the Hadfield side of the ward about the height of the rubble pile on the Bessons site, action will be taken to reduce the height of the offending pile.

A new schedule of litter picks will be announced in due course.

Regarding permit controlled parking on Matthew Close, there has been no response from DCC as yet.

Regarding changes to library hours. The Hadfield hours will not change, the Glossop hours will be reduced.

The Parish Councillors discussed the possibility of using the old youth club room as a library. It was agreed for Cllr Naz and Cllr Scriven to look into this as a viable option. Also, agreed to be considered as a future agenda item – proposed by Cllr Naz and seconded by Cllr Crossland.

**9364 MINUTES OF SEPTEMBER 2019**

Regarding minute 9360 Cllr Jenner proposed that the Car Boot Sale on the 29th September 2019 is retrospectively approved, seconded by Cllr Crossland with all in favour.

The Clerk advised the Parish Councillors that anyone wishing to discuss an issue should put in a request for the item to be added to the agenda for the upcoming Parish Council meeting on the Monday (at the latest) prior to that meeting.

The minutes were proposed by Cllr Jenner and seconded by Cllr Crossland with all in favour.

**9365 DCC**

A circular was received regarding the snow warden scheme annual appeal including a media release explaining the scheme. The Clerk will email a copy of the scheme to all Parish Councillors.

Councillor Owens asked “How will the Parish Council go forward with and implement this scheme”. Cllr Owens proposed the snow warden scheme is placed as an item on the October agenda, seconded by Cllr Jenner.

Details were received of the mobile library service from 16th September 2019 to 6th December 2019. The Clerk will post this information on the website.

Information was received regarding DCC’s current policy for attaching poppies to street lighting columns in a Parish. The Parish Council will follow this information up. Councillor Grace proposed purchasing a wreath on behalf of the Parish Council, seconded by Cllr Jenner with all agreed.

**9366 HPBC**

Notice was received that the next Borough Council Parish Forum will take place on Monday 30th September 2019.

**9367 PDNP**

The Annual Parishes’ Day on Saturday 12th October 2019. Cllr Dyer and Cllr Owens expressed an interest in attending, the Clerk will pass the event details on.

**9368 DALC**

The Parish Councillors training day was confirmed for 23rd October 2019 at New Mills, Town Hall.

Circular no. 10 was distributed to the Parish Councillors.

**9369 LOCAL CORRESPONDENCE**

Cllr Stevenson mentioned receiving a lovely letter from Mrs Ashton regarding her recent visit to Tintwistle village. Cllr Stevenson acknowledged the letter by reply.

The Clerk brought to the attention of the Parish Council correspondence received from Cllr Stevenson and Cllr Dyer regarding the Clerks’ job contract/job description. After discussion by the Parish Council, Cllr Crossland proposed to nominate Cllr Jenner, to meet with the Clerk to discuss the job contract/job description, to report back.

**9370 ACCOUNTS FOR PAYMENTS AND RECEIPTS**

It was agreed to remove the phone in the kitchen area to help curtail telephone expenses. Proposed by Cllr Crossland and seconded by Cllr Scriven, all agreed.

Signature approval for Cllr Dyer was proposed by Cllr Crossland and seconded by Cllr Stevenson, all agreed.

The ground maintenance tender was approved retrospectively. Proposed by Cllr Grace and seconded by Cllr Owens, all agreed.

The accounts were proposed by Cllr Dyer and seconded by Cllr Jenner with all in favour they are approved.

**9371 WEBSITE - update**

In relation to the premium package upgrade it was agreed for all Parish Councillors to use a standard format email address for the website, proposed by Cllr Dyer and seconded by Cllr Naz with all in favour.

A request to change the website front main image and font was proposed by Cllr Naz and seconded by Cllr Jenner.

Cllr Scriven mentioned the forms to various businesses/organisations and societies in the village have been distributed.

**9372 H & S RISK ASSESSMENT – update summary**

Cllr Owens gave an update report, mentioning the relevant surveys have been carried out. The electrical tests have been done, the asbestos inspection cleared. The fire extinguishers tests cleared. Attention will now turn to other relevant concerns.

Quotes have been received from a number of electrical companies regarding further related H & S works. These quotes will be brought to the attention of the Parish Councillors for discussion at the October meeting.

It was agreed to remove Road, Traffic and Parking Issues from the H & S agenda item.

It was agreed and approved for Cllr Grace to get quotes for repairs to the front of the Parish Council building. Cllr Grace will discuss these quotes at the next meeting.

Finding out about obtaining a new wheelie bin for the Parish Council is to be followed up by Cllr Grace.

Cllr Owens put forward a request for the following items to appear on the October agenda.

1. To obtain postal addresses for all parishioners including Arnfield, Crowden and Woodhead. The reason is for posting out information .i.e. pamphlets/newletters.
2. Obtaining further information regarding the snow warden scheme and how this can be implemented by Tintwistle Parish Council (as mentioned above item 9365).
3. To table a request for inspection/repairs to the wooden low level barrier fence adjacent to the access road of Sexton Street playing field.
4. To create a current list of TPC tasks, showing an update/summary on what the Parish Council has achieved so far to date.

Cllr Stevenson agreed to do an update summary – proposed by Cllr Owens and seconded by Cllr Naz.

**9373 KEY CONTROL POLICY – clarification of key charge**

The following resolution was agreed – Previous key holders will not be charged for the cost of a new key. New key holders will be required to pay a small deposit for a key. However, if a key is lost or a new key is required by a previous or a new key holder a cost will be incurred. Proposed by Cllr Naz and seconded by Cllr Scriven.

**9374 ALLOTMENTS – update report**

The allotment sub-committee presented an update report and review. Firstly, Cllr Jenner thanked the members of the sub-committee. The request for renewal letters to be sent out slightly earlier was agreed. The letters would include a request from allotment holders for an email address (if any) for future contact.

Regarding the allotment inspections a decision was made to change the format of points issued to a traffic light system. The new format was voted on and approved by the Parish Council.

The dates for the allotment inspections are – New Road site on Friday 27th September 2019 @ 2.00pm and the Arnfield site on Monday 30th September 2019 @ 10.00am.

It was agreed inspection notices would be sent out prior to these dates. The Clerk to arrange this.

It was agreed to follow the changes and processes suggested in the report, proposed by Cllr Grace and seconded by Cllr Scriven.

**9375 PLANNING FOR NEW BUILDING – initial strategy**

It was agreed to defer this item to the October meeting.

**9376 STANDING ORDERS APPROVAL**

It was agreed to defer this item to the October meeting.

**9377 APPROVAL FOR CAR BOOT SALE**

As previously discussed under item 9364.

**9378 DATE OF NEXT MEETING**

It was agreed the next Parish Council meeting will be held on Monday 28th October 2019.

The meeting ended at 9.45pm.