**TINTWISTLE PARISH COUNCIL**

 **Meeting held remotely on Monday 19th October 2020 at 7.00pm**

Councillors Present: M Stevenson T Owens Apologies: N Naz

 A Dyer E Scriven T Wynne

 J Crossland B M Lowrie (Parish Clerk)

 S Grace

 P Jenner

**9528 APOLOGIES**

Apologies were received from Cllr Naz and Cllr Wynne.

**9529 REPORT BY BOROUGH COUNCILLOR**

The Borough Councillors’ report was distributed to all Parish Councillors and discussed. The Borough Councillor emphasised the importance of continuing Glossopdale/HPBC service functions in line with national guidance regarding Covid-19 restrictions.

HPBC’s Test/Trace support payment scheme is live from Monday 12th October 2020.

Cllr Baker mentioned there is ongoing dialogue with United Utilities regarding the boundary wall on Manchester Road, disrupted by tree roots and the state of the pathways around the reservoir chain. No further developments at present.

**9530 MINUTES OF SEPTEMBER 2020**

Update:

Point 9509 – Cllr Owens mentioned he had contacted United Reform Church to request permission to have the defibrillator located at their site. This was declined, as concern was raised regarding the fabric of the building. Cllr Owens suggested having a free standing solar powered defibrillator. The Parish Council agreed to pursue ideas for a suitable location.

Point 9521 –The Clerk informed the members the allotment terms and conditions have been revised and the renewals are ready to be distributed. It was agreed to include a request for payment by BACS. Also, agreed to terminate the tenancy on allotment plot no. 74.

Agreed for Cllr Grace to go ahead with a contractor to clear the pathways at the Arnfield allotment site, proposed by Cllr Jenner and seconded by Cllr Crossland.

Point 9522 -The Clerk mentioned Highways England had been contacted regarding a virtual meeting to discuss the A628 concerns. Higways England representatives will provide a number of available dates and to reply accordingly.

Point 9524 –Cllr Dyer mentioned the final stages of the logo are being worked on with photographic details sent to Interlith to incorporate into the first sign.

Point 9526 –The Clerk researched the most commonly used shared drives – iCloud, Boxdrop, Google Drive and One Drive. The Clerk suggested Google Drive is the best option – register for a free google account and this gives users 15 GB of free storage. Agreement to go ahead with Google Drive, proposed by Cllr Dyer and seconded by Cllr Grace.

The minutes were proposed by Cllr Dyer and seconded by Cllr Scriven, all agreed.

**9531 DCC**

Information regarding Lamp post poppies was circulated.

**9532 Highways England**

A letter regarding the A628 maintenance and improvement programme 2020-21, was circulated.

**9533 DALC**

Information was received regarding the PCC Hardyal Dhindsa’s Vulnerability Fund.

Newsletter – October 2020.

**9534 LOCAL CORRESPONDENCE**

Correspondence was received from a local resident regarding concerns with a number of allotment plots. Cllr Jenner has contacted the individual regarding these issues.

**9535 ACCOUNTS FOR PAYMENTS AND RECEIPTS**

The accounts were proposed by Cllr Dyer and seconded by Cllr Grace, all in favour.

It was agreed for a current budget to be presented at the November meeting.

**9536 TINTWISTLE COMMUNITY CENTRE BUILDING – PROJECT UPDATE**

The Parish Councillors were presented with a number of reports provided by the Project Group. Cllr Stevenson explained the action plan. The Project Group proposed and requested agreement for the following:

1 To the draft action plan. (All agreed)

2 To go ahead with the planning application, commencing with the pre-application stage. (Proposed by Cllr Owens and seconded by Cllr Scriven)

3 To the overall project funding estimate. (Identification of grant funds is underway). (All agreed)

4 The Project Group’s proposal of the site location – more or less where the current building is presently situated. Mainly for practical reasons. (Proposed by Cllr Dyer and seconded by Cllr Grace)

**9537 CHAIR’S ALLOWANCE – ALLOCATION OF FUNDS**

Cllr Stevenson suggested distributing the Chair’s allowance to residents and organisations in the village, in the form of small funds. Residents/organisations can apply for a small donation through an application process. Proposed by Cllr Dyer and seconded by Cllr Owens, all agreed.

**9538 CHRISTMAS COMPETITION – TINTWISTLE RESIDENTS TO DECORATE AN OUTDOOR TREE OR PLANT**

Cllr Scriven provided an update on the Christmas competition and mentioned there will be a number of prizes, some already donated by local residents. A request was made for ideas for a competition name. It was agreed for Cllr Scriven to go ahead with plans for the Christmas competition, proposed by Cllr Stevenson and seconded by Cllr Dyer.

**9539 HIGHWAYS ENGLAND – REPORT ON REPAIRS AND SAFETY WORKS ON THE A628**

Cllr Owens has contacted Highways England regarding repair work. Cllr Owens updated the Parish Council on traffic calming measures to be introduced on the A628. Adding, HE are aware the road is getting dangerous and requires attention. The Parish Councillors were informed, electronic signs are to be placed at the Woodhead Pass in the coming weeks and the demolished bollard at the West Drive/A628 junction is on the list of repairs.

**9540 HEALTH AND SAFETY RISK ASSESSMENT – DISCUSSION FOR AGREEMENT**

Cllr Stevenson explained the Health and Safety schedule. Cllr Stevenson thanked Cllr Owens for all the hard work and effort on the Health and Safety Risk Assessment. The schedule was discussed and questions answered. It was agreed the schedule is an ongoing matter and to be reviewed on a yearly basis.

The Health and Safety schedule was agreed, proposed by Cllr Owens and seconded by Cllr Dyer.

The date set for an annual review is October 2021.

It was agreed this would be a standing agenda item.

Agreement for Cllr Grace to proceed with the Christmas lights, proposed by Cllr Stevenson and seconded by Cllr Dyer.

In addition, Cllr Grace mentioned the pothole at the entrance to Sexton Street has been filled in and the Arnfield allotment site gate has been repaired.

**9541 DATE OF NEXT MEETING**

The date of the next Parish Council meeting is Monday 16th November 2020.

The meeting closed at 8.15pm.