**TINTWISTLE PARISH COUNCIL**

 **Meeting held remotely on Monday 19th April 2021 at 7.00pm**

Councillors Present: M Stevenson N Naz

 A Dyer T Wynne

 J Crossland B M Lowrie (Parish Clerk)

 S Grace

 P Jenner

Cllr Stevenson began the meeting by acknowledging on behalf of the Parish Council its’ sadness at the announcement of the death of HRH Prince Philip, Duke of Edinburgh.

Cllr Jenner proposed holding a minute silence prior to proceeding with the meeting.

**9603 APOLOGIES**

Apologies were received from Cllr Owens and Cllr Scriven.

**9604 REPORT BY BOROUGH COUNCILLOR**

There is no report at this time.

**9605 MINUTES OF MARCH 2021**

Update:

**Point 9584 –** Cllr Stevenson and Cllr Owens are following up correspondence with Derbyshire Wildlife Trust. Contact has been made with a British Mountain Climbing representative, regarding the feasibility of abseiling the quarry wall. Also, to advise on health and safety issues. Further information on this is to be reported back to the Parish Council

**Point 9586 –** Cllr Stevenson mentioned High Peak MP Robert Largan has taken forward with the relevant authorities the concerns and issues raised by the Parish Councillors at the March meeting.

It was also confirmed Robert Largan will be attending the meeting arranged with Highways England on 29th April 2021.

**Point 9592 –** In relation to concerns raised by E Davies. A HPBC Environmental Officer has been contacted for further advice, awaiting a response.

In relation to the query from a local resident regarding the tarmacking of the pathway along Speedwell, the Borough Councillor replied he has been requesting DCC to tarmac the footpath for the last two years or so, they have not done so. The Borough Councillor and Parish Councillors will keep the pressure on DCC regarding this issue.

The minutes were proposed by Cllr Dyer and seconded by Cllr Crossland, all agreed.

**9606 HPBC**

Ministry of Housing, Communities and Local Government letter re: Local Authority meetings.

**9607 PDNP**

Notification of planning application – NP/HPK/0221/0156 – United Utilities Bottoms Yard, Woodhead Road, Tintwistle.

Development description – Retain the 20 foot shipping container which has held temporary planning permission since 2018. This container will continue to be used for secure storage.

**9608 DALC**

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**9609 LOCAL RESIDENTS**

A request was received from Chris Wildgoose on behalf of the bowling club members, as the bowling club has now re-opened. The Parish Councillors discussed the request. It was agreed to open and unbolt the Parish Council building from the inside to allow members to have access to the bowling equipment and toilet facilities. Providing government and Covid-19 guidelines are strictly adhered to and a number of conditions laid down by the Parish Council. The Clerk to reply.

A request was received from a local resident to trim a large tree on an allotment plot. It is now set out in the terms and conditions that a request for permission must first be put to the Parish Council. The Parish Council granted permission. The Clerk to reply to the correspondence.

The Clerk read aloud a number of thank you cards received in relation to the Parish Council Community Fund awards and for the recent donation to the Glossop Rotary Club.

**9610 ACCOUNTS FOR PAYMENTS AND RECEIPTS**

The accounts were agreed and the Ground Maintenance Service Legal agreement approved, proposed by Cllr Dyer and seconded by Cllr Grace.

**9611 TINTWISTLE COMMUNITY CENTRE UPDATE AND REPORT**

Cllr Stevenson gave an update on the recent progress on the Community Centre project. The Parish Councillors were asked to approve the following.

1. To approve the arrangements for the demolition of the old building. The Project Group has an action plan for the tasks that need to be included in working towards the demolition and a temporary set of arrangements to be in place up to the opening of the new building.

The Parish Councillors discussed the purchase of a temporary portacabin to serve as a temporary office or use the existing Youth Club building. The members agreed it was a good idea to maintain the old Youth Club building. It was agreed to explore this option further.

1. To approve the recommendations set out by the Project Group.
2. To approve the progress of the project to date.

The above were proposed by Cllr Grace and seconded by Cllr Jenner, all agreed.

The initial application for the National Lottery (TNL) Reaching Communities funding has been submitted.

A meeting has been arranged for 22nd April 2021 with representatives of Sports England and Derbyshire Football to continue the negotiations on the MUGA funding proposals. Cllr Stevenson thanked Cllr Crossland for arranging the meeting.

Cllr Wynne presented a summary of the consultation survey held recently. Cllr Wynne explained that 223 people took the survey from various age groups and outlined the outcomes of various aspects of the survey.

Cllr Naz highlighted the need to reduce the disruption to neighbours and businesses as much as possible, when building commences. The Parish Council will take this into consideration as plans progress.

**9612 EXTRAORDINARY MEETING HELD ON 30TH MARCH 2021-ALLOTMENTS-TO APPROVE REPORTS**

Cllr Stevenson thanked all those who attended the extraordinary meeting and gave an update. The members were required to discuss the outcomes of the meeting and to approve and/or amend the waiting list policy and the terms and conditions for allotment tenants.

Cllr Jenner mentioned Cllr Stevenson’s work on the situation was appreciated. The Parish Councillors discussed the updates and amendments, questions were raised regarding a number of items as they arose. In future, allotments will now only be offered to residents living in Tintwistle. It was also agreed, if the person at the top of the waiting list is offered an allotment and refuses the allotment on reasonable grounds they will not go directly to the bottom of the list but will remain at the top with first refusal on the next allotment.

It was agreed further changes are to be made with amendments to some of the wording to the waiting list policy and terms and conditions. This will be referred back to the meeting group in the first instance. Proposed by Cllr Jenner and seconded by Cllr Dyer.

Cllr Jenner mentioned a number of complaints had been received recently regarding the allotments and he was preparing a code of conduct for the allotments to help deal effectively with any complaints that should arise.

Cllr Wynne noted there were no disclosures of interest regarding the allotments topic. This was discussed by the Parish Council and will be taken into account for future reference.

The members discussed concerns raised by a local resident regarding the treatment and condition of hens in relation to a particular allotment plot. The Parish Council discussed this issue making reference to recommendations from DEFRA, a branch that deals with animal health issues. It was agreed the Parish Council would seek further advice on this issue and reply to the local resident in due course.

**9613 ISSUES REGARDING STATE OF DRAINS, LIGHTS AND ROADWAY AT WOOLLEY MILL LANE TO BE RAISED.**

It was agreed to defer this item.

**9614 DRAFT BUSINESS PLAN 2021 – 2023 AND REPORT FOR SUGGESTIONS AND DISCUSSION**

The members were asked if there were any comments/questions regarding the business plan.

It was agreed to work on it as it is, regular updates will be given on a quarterly basis where amendments can be made as required.

Proposed by Cllr Grace and seconded by Cllr Dyer, all agreed.

**9615 DRAFT CO-OPTION PROCEDURES AND POLICY APPROVAL**

The draft co-option policy and application form were proposed by Cllr Jenner and seconded by Cllr Crossland, all agreed. The policy is to be reviewed every couple of years.

**9616 NHS – QR CODE REQUIREMENT**

Cllr Dyer presented a QR Code for the Parish Council to be used as part of Covid-19 guidelines.

**9617 DATE OF NEXT MEETING**

As per the resolution agreed at the March meeting the Annual Parish Council and Annual Council meetings are to be held face to face on 17th May 2021. Further updates and advice will be checked prior to these meetings.

The meeting closed at 8.50pm.