**TINTWISTLE PARISH COUNCIL**

 **Meeting held on Monday 21st June 2021 at 7.30pm**

Councillors Present: M Stevenson T Owens Apologies: A Dyer

 J Crossland E Scriven R Baker (Borough Cllr)

 S Grace T Wynne

 P Jenner B M Lowrie (Parish Clerk)

 N Naz

 **9633 APOLOGIES**

Apologies were received from Cllr Dyer and Borough Councillor Baker.

 **9634 REPORT BY BOROUGH COUNCILLOR**

The Borough Councillors’ report was distributed to all Parish Councillors and discussed.

**9635 MINUTES OF MAY 2021**

Update:

**Point 9629 –** Cllr Owens gave an update on the state of the drains and grids at Woolley Mill Lane and at Old Road. Adding, DCC have agreed to look at the overgrown verges and reveal any grids. Cllr Owens mentioned he will continue to pursue DCC regarding replies to complaints on minor roads, gullies and pathways.

Cllr Owens also mentioned a concern raised by a local resident where he explained that water was running down the pathway from the quarry, cutting through the undergrowth to reach the main road, washing sand and gravel onto Old Road thus creating a stream that flows onto the slope that leads to the residents garage, causing some flooding. The matter has been discussed with DCC and a number of the Parish Councillors.

The minutes were proposed by Cllr Grace and seconded by Cllr Owens, all agreed.

**9636 ACCOUNTS FOR PAYMENTS AND RECEIPTS**

**ARCHITECTURAL SERVICES CONTRACT – JDA LTD**

The Clerk explained the JDA Ltd contract is a detailed legal document that needs to be checked by a solicitor on behalf of Tintwistle Parish Council prior to signing. It was agreed to have the document approved by a solicitor.

**9637 AGAR**

The AGAR was approved, signed by the Chair and Clerk.

The accounts were agreed, proposed by Cllr Wynne and seconded by Cllr Owens, with all in favour.

**9638 DCC**

Notification of temporary footpath closure from 14th June 2021 to 13th December 2021 – Public footpath no. 11 Tintwistle and public footpath no. 51 Charlesworth. To facilitate public safety during remedial works to the reservoir flood water channel.

**9639 HPBC**

Notification of planning application – HPK/2021/0302 – Stuart Rose, Tintwistle Cricket Club, Manchester Road, Tintwistle. Demolition of existing timber cricket pavilion and erection of new detached single storey pavilion.

**9640 DALC**

Newsletter – June 2021 and notes received from the Clerks’ and Chairs’ forums.

Information received on the Queen’s Platinum Jubilee Central Weekend 2022 was discussed. It was agreed this would be a September agenda item.

**9641 LOCAL RESIDENTS**

A letter was received from a local resident with a request for the installation of a memorial bench to be placed in Tintwistle, the matter was discussed. In principle, the Parish Council agreed to the request. The Parish Council considered the need to discuss further the following requirements – a policy management agreement – the approval of a standard bench decided by the Parish Council. The individual acquiring the bench would be required to pay for it.

It was agreed, Cllr Grace and Cllr Owens would take this item forward and report back to the Parish Council for approval on the outcomes of their discussions. Proposed by Cllr Crossland and seconded by Cllr Owens. In the meantime, a reply will be sent to the local resident.

The Parish Councillors discussed a concern raised by an allotment holder regarding the condition of plot no. 74 stating the condition is unkempt and there has been no recent activity. The members were informed the allotment has recently been allocated to new tenants, so work on the plot should commence shortly. Cllr Jenner also mentioned an allotment inspection is due to be carried out in September. A reply is to be sent to the concerned allotment holder.

**9642 TO APPROVE THE REVISED ALLOTMENT TENANTS’ GUIDANCE – TERMS AND CONDITIONS, WAITING LIST POLICY, CODE OF CONDUCT, APPLICATION FORM**

The above documents were discussed and commented on. It was agreed Cllr Stevenson and the Clerk would make the necessary corrections required. The revised Terms and Conditions will be sent out with the renewals in September.

**9643 TINTWISTLE COMMUNITY CENTRE UPDATE AND REPORT**

It was agreed to defer this item to the July meeting.

**9644 PCCF – TO APPROVE THE PROCESS FOR 2021/22 AND REPORT**

The PCCF report was circulated to the Parish Councillors for discussion. Cllr Stevenson explained the process for the 2021/22 round of the Parish Council Community Fund and the amended selection criteria.

The Parish Council approved the PCCF for 2021/22, proposed by Cllr Grace and seconded by Cllr Owens, all agreed.

**9645 TO APPROVE THE ARRANGEMENTS FOR SETTING UP AND MANAGING THE TPC FACEBOOK AND REPORT**

It was agreed to defer this item to the July meeting.

**9646 COUNCILLORS’ INITIATIVE FUND – TO APPROVE AN APPLICATION FOR FUNDING TO CONTRIBUTE TO THE COST OF THIS YEAR’S PLANTS FOR THE CENOTAPH AND PLANTERS IN THE VILLAGE AND REPORT**

It was agreed to apply to the Councillors’ Initiative fund to contribute to the cost of the above, proposed by Cllr Wynne and seconded by Cllr Naz.

**9647 TO APPROVE THE TPC RECORDS RETENTION POLICY AND DRAFT LIA**

The Clerk circulated the draft TPC records retention policy and LIA for discussion. The policy was approved, proposed by Cllr Wynne and seconded by Cllr Owens.

**9648 TO REPORT AND APPROVE THE OUTCOMES OF THE MEETING HELD WITH HIGH PEAK MP ROBERT LARGAN ON 2ND JUNE 2021**

Cllr Stevenson circulated the details of the meeting held with High Peak MP Robert Largan. The Parish Council agreed to take forward and pursue the various issues discussed.

**9649 DATE OF NEXT MEETING**

Cllr Grace mentioned the village scarecrow competition will be held from 26th July 2021 to 2nd August 2021 and Tintwistle flower power competition will be held on Saturday 17th July 2021. The funds raised will go towards Derbyshire Wildlife Trust.

The next meeting will be held on Monday 19th July 2021.

The meeting closed at 8.50pm.