**TINTWISTLE PARISH COUNCIL**

 **Meeting held on Wednesday 28th July 2021 at 7.30pm**

Councillors Present: M Stevenson (Chair) Apologies: B M Lowrie (Parish Clerk)

 E Scriven R Baker (Borough Cllr)

 S Grace N Naz

 P Jenner J Crossland

 T Owens T Wynne

 A Dyer (Minutes)

 **9650 APOLOGIES**

Apologies were received from Cllr Naz, Cllr Wynne (via Cllr Scriven), Borough Cllr Baker and B M Lowrie (Parish Clerk – on holiday)

 **9650 REPORT BY BOROUGH COUNCILLOR**

There was no formal report from Cllr Baker for the month, but an update was submitted by Cllr Baker and discussed. Main issues contained in the update were

* HPBC are supporting Tintwistle Cricket Club in their quest for a new pavilion
* Details of the “Climate Change Action Plan” were outlined. Should TPC have an Action Plan? To be raised at a future Meeting.
* Confirmation that HPBC will be bidding in Round 2 for the “Levelling-Up Fund”

**9651 MINUTES OF 21 JUNE 2021**

Update:

**Point 9629 (April 2021 Minutes) –** Cllr Owens gave a further update on the state of the drains and grids at Woolley Mill Lane, adding that DCC are still of the opinion that it is the responsibility of Severn Trent Water. Cllr Owens confirmed that he will continue to persevere with DCC regarding this matter.

Cllr Owens reported that the issue of missing gullies and flooding at the top of Old Road had been resolved successfully. Cllrs thanked Cllr Owen for his attention to this matter and for the successful outcome.

It was noted that there is a missing grid over the gully outside the Liberal Club. This had been reported to HE by Cllr Owens with a request that it be dealt with more speedily than the standard 7 days.

**Point 9636 Architectural Services Contract – JDA Ltd** – Cllr Stevenson to check with the Clerk to establish progress on this matter.

**Point 9641** – currently awaiting a response from the family concerned with regards to the Memorial Bench. Cllr Stevenson to check with the Clerk and confirm that a letter has been sent to them.

**Point 9647 -** in line with policies required by the Parish Council, it was agreed that we should now proceed with the drafting of an HR Policy. Cllr Stevenson to proceed with the Clerk. This was proposed by Cllr Grace and seconded by Cllr Owens, all agreed.

**Point 9648** – in line with the letter received from Robert Largan MP and in particular ongoing issues with the speed of traffic through the village / near misses at the top of New Road and the Pelican Crossing, it was agreed that the issue should be mentioned in the forthcoming Newsletter with a particular emphasis on encouraging residents to report all instances to the Police. TRUG (Tintwistle Road Users Group) needs to be reconvened.

The minutes were proposed by Cllr Owens and seconded by Cllr Grace, all agreed.

**9652 ACCOUNTS FOR PAYMENTS AND RECEIPTS**

The accounts were proposed by Cllr Scriven and seconded by Cllr Jenner, all agreed.

However, discussion arose around where we were likely to be at the year-end i.e., would we be heading for an overspend. It was agreed that Cllrs Stevenson and Dyer would meet with the Parish Clerk to discuss the accounts in more detail with a view to establishing where they are likely to be and agree if any actions are required to rectify and/or ensure costs incurred are recorded appropriately. Cllr Stevenson to discuss and agree a date for a Finance Meeting with the Parish Clerk.

**9653 TINTWISTLE COMMUNITY CENTRE REPORT (11)**

The updated report was discussed. It was agreed that:

* We persevere with the project
* We need the community behind us so further surveys will be essential
* We are essentially down to two levels of funding
	+ Heritage Funding – the success of which would rely on the new Community Centre being an “information centre” as well as a range of other facilities
	+ Public Works Loan. Robert Largan MP has spoken to Luke Hall (Minister of State for Regional Growth and Local Government), who has confirmed that there is no central government funding available. Luke Hall MP recommended approaching our Principal Authority, Derbyshire County Council. The Project Team are in touch with Active Derbyshire, who make funding information available. In the case of a Public Works Loan, which can be paid back over a period of up to 50 years, the Parish Council precept would need to be raised.

All Councillors agreed to support the Project Team.

Proposed by Cllr Grace and seconded by Cllr Jenner.

**9654 ALLOTMENT TENANTS’ PACK**

The revised Allotment Terms and Conditions, Code of Conduct, Waiting Lost Policy and Application Form were all agreed. The pack now to be printed and bound and issued to tenants when the annual rent reminder goes out in September. Proposed by Cllr Owens, seconded by Cllr Grace, all agreed.

**9655 SOCIAL MEDIA POLICY AND TPC FACEBOOK PAGE**

Cllr Dyer presented the Social Media Policy and Facebook Report. It was suggested in line with advice from DALC that the Facebook page be set up “for information only” and without a comment option.

It was agreed that Cllr Scriven and Cllr Dyer proceed with the setting up of the Facebook page.

Proposed by Cllr Jenner and seconded by Cllr Owens

**9656 ASSETS OF COMMUNITY VALUE**

In light of comments from a number of Tintwistle Residents, it was agreed that we should make the application for The Bulls Head public house, to be an asset of community value.

Proposed by Cllr Owens and seconded by Cllr Jenner.

**9657 HEALTH AND SAFETY REPORT – ANNUAL REVIEW**

Item for the September meeting. However, a vote of thanks was expressed to Cllr Owens for the purchase and installation of a state of the art First Aid Kit / Board to replace the out of date First Aid Kit which has been discarded.

**9658 SIGNS APPROVAL**

Cllr Dyer requested approval to purchase two signs for the driveway up to the Arnfield Allotment Cabin advising users to exercise care when using the driveway and that they use the driveway at their own risk. This would be in the same style as the Quarry Sign and the What3Words signs including the TPC logo.

Cost of signs will be £72 + VAT + fitting.

**9659 CORRESPONDENCE RECEIVED**

* Derbyshire Association of Local Councils(DALC) Newsletter – circulated to all Councillors prior to the meeting. It was noted that there is a Training Course for Conducting Appraisals. Councillors asked if TPC staff (Parish Clerk and Cleaner) should have Annual Appraisals. MS to check with DALC.
* DALC Memo – meeting notes from Zoom Chairs Meeting held 30 June 2021 – circulated to all Councillors prior to meeting
* Two emails had been received from residents of Willow Gardens outlining concerns about the behaviour of some allotment holders in the Conduit Street allotments immediately behind Willow Gardens. A holding reply has been sent by the Clerk to each complainant. This was discussed and Cllr Jenner, Allotment Committee Chair suggested that Cllr Wynne meet with the residents and discuss their concerns in more detail, given his prior agreement to act as the Parish Councillor representative for Willow Gardens. Cllr Jenner to discuss this further with Cllr Wynne and other Allotment Committee members outside of the meeting.
* An email had been received from Steven Cooley (Daddy Cools) in relation to Peak District National Park (PDNP) issue with his storage container for which planning permission is required. Whilst TPC cannot actively support this situation. It was proposed that the Clerk contacts Steven Cooley with a sympathetic response, requesting he keep Councillors informed.

**9660 DATE OF NEXT MEETING**

The next meeting will be held on Monday 20th September 2021, when prizes can be presented for the Village Flower Power and Scarecrow Competitions Winners.

The meeting closed at 9.05pm.