**TINTWISTLE PARISH COUNCIL**

**DRAFT Minutes of meeting held on Monday 25 July 2022 at 7.30pm at the Council’s office, Sexton St, Tintwistle**

Councillors present: A Dyer N Naz M Stevenson (chair) S Grace T Owens T Wynne

P Jenner E Scriven

Also in attendance were Locum Parish Clerk P Leppard and 1 member of the public.

**9820 APOLOGIES FOR ABSENCE**

These had been received from Cllr J Crossland.

**9821 DECLARATIONS OF INTEREST**

Cllrs Dyer, Grace, Jenner, Naz and Stephenson declared an interest in agenda item 7, to reflect their involvement in allotments matters in Tintwistle.

**9822 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS**

Borough Cllr Baker drew attention to his written report, previously circulated. He was thanked for his contributions from the Councillor Initiative Fund. It was resolved that Cllr Grace would represent the Parish Council with respect to Cllr Baker’s community litterpicking initiative. Cllr Wynne pointed out that routing council initiatives for children resident in Tintwistle via Tintwistle CofE School misses those Tintwistle children who do not attend that school.

**9823 PUBLIC PARTICIPATION**

A member of the public spoke about various initiatives re restoring St James’ chapel, Crowden.

**9824 MINUTES OF 27 JUNE 2022 MEETING**

Subject to one minor amendment concerning Cllr Jenner which was made, it was unanimously resolved to accept these as a correct record.

**9825 REVIEW OF COUNCIL POLICIES**

1. It was proposed by Cllr Grace, seconded by Cllr Dyer and unanimously resolved to adopt a revised version of the Council’s Financial Regulations which had been circulated by the Clerk.
2. A proposed Equality & Diversity Policy had been circulated by the Clerk. Suggested amendments were discussed and it was resolved that the Clerk would table a revised version at the next meeting.

**9826 ALLOTMENTS MANAGEMENT**

1. The existing Terms of Reference for the Allotments Committee were reviewed, and it was resolved that the Clerk would table a revised version at the next meeting.
2. It was noted that the Allotments Committee will shortly decide the date of the August allotments inspection.

**9827 ASSETS OF COMMUNITY VALUE**

It was resolved that the Clerk will circulate a listing prepared by Cllr Owens, for comment.

**9828 INSURANCE**

It was proposed by Cllr Wynne, seconded by Cllr Dyer and unanimously resolved that the proposal received from A J Gallagher Insurance Brokers satisfactorily meets the Council’s needs for the coming 12 months, and that their quotation be accepted.

**9829 FINANCE & ACCOUNTS**

It was resolved to:

1. note the budget-monitoring statement for the 1st quarter.
2. approve, subject to a small number of amendments, the updated Asset Register which had been circulated by the Clerk.
3. authorise the following accounts for payment

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  |  | Net | VAT | Gross | Chq |
| A Dyer/Luxe Balloons | Decorations for Jubilee event | £125.00 |  | £125.00 | 068 |
| Lynbrook | Photocopier usage | £78.80 | 15.76 | £94.56 | DD |
| S Whiting | Defib maintenance | £50.00 |  | £50.00 | 069 |
| B Higham | Singers for Market event | £200.00 |  | £200.00 | 070 |
| J Farrell | Refund of event stall-fee | £15.00 |  | £15.00 | 072 |
| Utility Warehouse |  | £246.97 | £18.56 | £265.53 | DD |
| HPBC | Planning fee | £488.83 | £5.37 | £494.20 | BACS |
| Planit Wright | Preparation of planning applcn | £1,250.00 | £250.00 | £1,500.00 | BACS |
| Lynbrook | Photocopier usage | £283.57 | £56.71 | £340.28 | DD |
| Paul Scriven | Outdoor tasks | £161.96 |  | £161.96 | BACS |
| Garden Mtce & Landscape | Pothole filling | £120.00 |  | £120.00 | BACS |
| Peter Leppard Ltd | Locum fees | £709.11 |  | £709.11 | BACS |
| Gallagher | Annual insurance | £964.98 |  | £964.98 | BACS |
| S Jones | Cleaning contract | £80.00 |  | £80.00 | SO |

**9830 NETWISE UK**

The Clerk reported on discussions he had had with Netwise UK re email functionality.

**9831 ST JAMES’ CHAPEL, CROWDEN**

The initiatives about which the member of the public had spoken (minute 9823) were noted. It was resolved that Cllr Owens will be the Parish Council’s liaison with those involved.

**9832 COMMUNITY CENTRE PROJECT**

Progress towards developing the new Bowling Club licence was noted. It was resolved to agree formal Terms of Reference for the project’s committee at the Council’s next meeting.

**9833 PLANNING**

1. There were no applications to consider.
2. Councillors were reminded to submit to the Clerk their suggested responses to PDNPA’s Local Plan Review survey, to enable him to collate a draft Parish Council response for consideration at August’s meeting.

**9834 ‘VIEWING PLATFORM’ PAVED AREA ON OLD RD**

It was now clear that there is no registered owner of this land. Three members of the public had volunteered to keep the area tidy, and it was resolved that the Clerk would now write to them to thank them and explain the basis on which they can go ahead.

**9835 PDNPA’s *GROW BACK GREENER* INITIATIVE**

It was resolved that Cllrs Stevenson and Grace will develop a possible proposal which may be eligible for funding under this initiative (and the Clerk would enquire of PDNPA whether utilising land just outside the Park boundary would prevent eligibility).

**9836 REPAIR OF ARNFIELD DRIVE POTHOLES**

It was proposed by Cllr Owens, seconded by Cllr Grace and unanimously resolved to take no further action at present, but to keep the matter under review.

**9837 DATE OF NEXT MEETING**

This was confirmed to be on Tuesday 23 August, at 7.30pm.

**9838 EXCLUSION OF PRESS & PUBLIC**

It was resolved that, in view of the confidential nature of the following agenda item, the press and public be excluded from the meeting, in accordance with the Public Bodies (Admission to Meetings) Act 1960, section 1.

**9839 RECRUITMENT OF PARISH CLERK/RFO**

It was noted that several applications for the post had now been received. It was resolved that a Recruitment working group, consisting of Cllrs Stevenson, Dyer, Scriven and Wynne would now agree an interview process (after a first draft provided by the Locum Clerk) and conduct the interviews, then make a recommendation to full Council therefrom.

The meeting closed at 9.40pm.