**TINTWISTLE PARISH COUNCIL**

**Minutes of meeting held on Monday 6th February 2023 at 6pm at the Council’s office, Sexton St, Tintwistle**

Councillors present: J Crossland P Jenner A Dyer

Also in attendance was Tintwistle Clerk C Strickland

**AC/2301 APOLOGIES FOR ABSENCE**

These had been received from Cllr T Wynne.

**AC/2302 DECLARATIONS OF INTEREST**

Cllrs Jenner and Crossland declared an interest in all agenda items, as allotment holders.

**AC/2303 PUBLIC PARTICIPATION**

Nil

**AC/2304 REVISTING THE T&C’S**

The committee agreed to clarify the term “Partner Share” in the T&C’s. It was also agreed that the subject of tenancy succession should be addressed in the T&C’s for tenants who may be incapacitated and unable to continue work on their allotment.

It was proposed by Cllr Dyer, seconded by Cllr Jenner and resolved that the Allotment Tenants’ Terms and Conditions and Code of Conduct be amended to reflect the following:

1. to define the term “Partner Share” (*section 4.3*) as “one other named individual who may assist the lead tenant in tending to their plot”. It was resolved the Clerk will modify the existing draft application form to include a “Partner Share” section for a named individual.
2. to revise *section 8* to include “in the event of permanent incapacity, or upon death of a Tenant, the Tenancy of an allotment shall terminate on the annual rent day of that year; wherever possible, family members should advise the Council in writing if they wish to continue or terminate the tenancy. **Each case of tenancy succession will be considered individually.”**

With these amendments, it was resolved to adopt the revised T&C’s and application form.

**AC/2305 CORRESPONDENCE**

It was resolved that, following the tenant’s acceptance of the revised T&C’s during their tenancy renewal in October 2023, the tenant will be advised by the Clerk that they can request tenancy succession.

**AC/2306 TENANT LIST UPDATE**

An update on recently vacated plots was received. It was resolved the Clerk will offer the vacant plots to applicants on the waiting list.

**AC/2307 FOLLOW UP INSPECTIONS**

It was resolved that:

1. there was clear evidence of cultivation on the two plots that had previously appealed their eviction notice; the Clerk is to send a letter acknowledging the work on behalf of the committee.
2. the Spring inspection of the allotments will take place at 10am Monday 20th March for the Arnfield site and 10am Wednesday 22nd March for the Conduit street, New road and Manchester road sites. The Clerk will email/post notice informing tenants of the inspection two weeks before the date.

**AC/2308 DATE OF NEXT MEETING**

It was agreed to arrange the next meeting in April following the inspections (with the Clerk to send an appropriate date and time).

The meeting closed at 7.15pm