**TINTWISTLE PARISH COUNCIL**

**Minutes of meeting held on Monday 20th March 2023 at 7.30pm at the Council’s office, Sexton St, Tintwistle**

Councillors present: M Stevenson (Chair) A Dyer E Scriven P Jenner N Naz S Grace
Also in attendance:
Tintwistle Parish Clerk C Strickland

Borough Councillor Rob Baker

**2336 APOLOGIES FOR ABSENCE**

These had been received from Councillors Wynne, Owens and Crossland.

**2337 DECLARATIONS OF INTEREST**

None

**2338 PUBLIC PARTICIPATION**

None

**2339 MINUTES OF FEBRUARY MEETING**

It was unanimously resolved to accept these as a correct record.

**2340 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS**

The report from Borough Councillor Rob Baker was received and the following queries were raised:

* Cllr Dyer queried about meeting with Cllr Athwal from Derbyshire County Council to discuss the maintenance of the roads and pavements in Tintwistle Village; Cllr Baker reported he is still awaiting a response to his multiple emails.
* Cllr Stevenson commented on the short application period for the recently advertised Prosperity Funding, to which Cllr Baker agreed.
* Cllr Jenner commented that there is little mention of activities for young people within the report; Cllr Baker confirmed there is little funding available for youth activities at the present time.

Councillors Stevenson and Dyer thanked Borough Councillor Rob Baker for his reports over the past 4 years as they have always been a much-appreciated addition to the Council meetings.

**2341 DALC NEWSLETTER**

Councillor Stevenson commented that (i) a full Council training session may be beneficial to the new Council in May and (ii) Tintwistle Parish Council may benefit from creating a Neighbourhood Plan in the future. There were no further comments on the newsletter. It was resolved that the Clerk will contact DALC to enquire about Council training courses for the newly elected Council in May.

**2342 PLANNING**

The planning application HPK/2023/0075 was received with no adverse comments.

**2343 BUSINESS PLAN REVIEW**

The Parish Council’s updated Business Plan, complete with outcomes, was circulated to the Council. Cllr Stevenson commented that amendments to the figures are required to 1. Governance - *the number of correspondences received* and 2. Community and Leisure – *the total number of market events ran by Cllr Scriven*. It was proposed by Cllr Jenner, seconded by Cllr Grace, and unanimously resolved to accept this as a correct record following the amendments.

RESOLVED: Once the Clerk has made the suggested amendments to the Business Plan, the final version will be signed by the Clerk and the Chair, Councillor Stevenson, and accepted as a correct record.

**2344 NEW COMMUNITY CENTRE PROJECT**

Tintwistle Community Centre Committee’s Terms of Reference were updated to specify the Committee’s delegated responsibilities and to appoint roles and responsibilities to Committee members. It was proposed by Cllr Grace, seconded by Cllr Dyer and unanimously resolved to adopt these updated Terms of Reference.

It was proposed by Cllr Dyer, seconded by Cllr Scriven and unanimously resolved to accept the following recommendations as the next actions in building the new community centre:

1. To meet the pre-commencement condition of the planning application by arranging a bat roost endoscope survey at the cost of £490
2. To begin the process of pursuing a Public Works Loan as a primary source of funding for the new Community Centre by (i) approving a public consultation on increasing the Precept for the purpose of building a new community centre and (ii) updating the Parish Council’s Business Case to accompany the application for a Public Works Loan.

RESOLVED: The Clerk will arrange the bat roost assessment with Tree Survey Solutions for the cost of £490. The Committee will bring its financial recommendations, including the amount to be borrowed, the borrowing term, the annual loan repayments and a suggested Precept increase to the new Council during May’s meeting to discuss the Council’s resolution to Borrow. Cllrs Stevenson and Scriven will create and publish a consultation survey that will run for a month following the guidance from DALC.

**2345 CORONATION PLANS**

One idea for a Coronation event was brought forward by the local organisation, TAGA. It was resolved that the Clerk and Cllr Dyer would offer clerical support to TAGA’s application for the Coronation Grant from High Peak Borough Council and would countersign the application form in support.

**2346 GREAT BRITISH SPRING CLEAN**

It was resolved that the Parish Council will take part in the Great British Spring Clean for the remainder of the event until 2nd April. Borough Cllr Rob Baker offered the use of his litter pickers to Tintwistle Parish Council for residents to use during the clean-up event.

RESOLVED: The Clerk will sign up to the programme to receive the promotional material to promote the Council’s involvement. Cllr Dyer will promote the availability of litter picks for the village to encourage residents to clean up their local area, with the litter pickers being available from the Village Shop on New Road.

**2347 VANDALISM OF ACCESS SIGNS ON SEXTON STREET**

The item, as raised by a member of public at the previous meeting, was discussed by the Councillors. It was proposed by Cllr Dyer, seconded by Cllr Grace and unanimously resolved to install a new sign which will be sunk into the ground in concrete to provide a more robust base. It was noted that the residents had offered to donate half of the costs towards the installation of the new access sign.

RESOLVED: The Clerk and Cllr Dyer will obtain an estimate of costs, including a quote for the sign, cement, metal poles and brackets. The Clerk will inform the residents of the estimated costs.

**2348 PHOTOSHOOT IN QUARRY**

Cllr Stevenson noted that the Quarry is a public access area and is open to both individuals and groups who use the space for a range of activities. It was agreed that the Council will provide written permission to the two enquiries, with the caveat that the land is left in its original state and that the individuals liaise with the Parish Council/Quarry Warden to avoid damaging ‘worked on’ areas eg. scrapes.

RESOLVED: The Clerk will thank the organisations for their consideration and confirm they are permitted to use the Quarry for their photoshoot/invertebrate recording project; this is with the stipulation that they leave the land in its original state. It will also be recommended that the Quarry Warden, Pete Girdlestone, accompanies them on their visit.

**2349 ALLOTMENT MANAGEMENT**

Cllr Jenner commented that plot 42 is in poor condition and requires the Parish Council’s intervention, as the deteriorating condition of the plot was not caught by the Parish Council’s yearly inspections. Cllr Grace commented that the Parish Council does not historically intervene in clearing up allotment plots, due to financial constraints, and expressed his concerned that doing so on this occasion would create a precedence. Cllr Jenner proposed that a skip is hired to clear the plot of the waste; this was seconded by Cllr Dyer who noted that it will be a one-off intervention. It was resolved by a majority vote to hire a skip.

Cllr Stevenson proposed that the allotment Terms and Conditions are amended to ensure that tenants cannot leave the allotment in an unruly state without written penalty. It was resolved that this will be discussed at the next Allotment Committee meeting.

RESOLVED: The Clerk will obtain costings for a skip for approval at the next Council meeting. The Clerk will bring the requested changes to the Allotment Committee’s T&Cs to the next Allotment Committee meeting.

**2350 SUBSCRIPTIONS**

It was agreed to renew the Council’s 23/24 memberships to DALC, for a fee of £477.69, and to the Peak Park Parish Forum, for a fee of £12.

**2351 CiLCA QUALIFICATION**

It was resolved that the Clerk enrols on the April intake of the course at a cost of £450.

**2352 CLERK HOLIDAY HOURS**

It was resolved the Clerk will use 8 holiday hours in the week beginning 27th March and carry over the remaining 27 hours into the new financial year. It was noted that the Clerk will take one weeks leave the week beginning 24th April.

**2353 FINANCE & ACCOUNTS**

The following accounts were authorised for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Net | VAT | Gross |
|  |  |  |  |  |
| Sara Jones | Cleaning March |  |  | £80.00 |
| C Strickland | Salary March |  |  |  |
| WaterPlus | Water Bill  |  |  | £29.56 |
| Utility Warehouse | Utilities Bill | £234.74 | £17.94 | £252.68 |
| Lynbrook | Printing February | £95.80 | £19.16 | £114.96 |
| Lynbrook | Printing March | £360.77 | £72.15 | £432.92 |
| P Scriven | Outdoor Maintenance  |  |  | £114.96 |
| Viking Direct | Stationery Supplies | £56.24 | £11.25 | £67.49 |
| DALC | Subscription 23/24 |  |  | £477.69 |
| Peak Park Parish Forums | Subscription 23/24 |  |  | £12 |
| M Stevenson | TPC Supplies | £1.66 | £0.33 | £1.99 |
| C Strickland | Postage Costs |  |  | £16.95 |
| SLCC | CiLCA costs |  |  | *£450* |

**2354 DATE OF NEXT MEETING**

This was confirmed to be on Monday 17th April at 7.30pm.

The meeting closed at 9.30pm