**TINTWISTLE PARISH COUNCIL**

 **Minutes of Tintwistle Community Centre Committee meeting held on Tuesday 14th March 2023 at 6pm at the Council’s office, Sexton St, Tintwistle**

Councillors present: (Chair) M Stevenson A Dyer E Scriven

Also in attendance: Tintwistle Clerk C Strickland

Warwick Coulthard, Sue Downing and Frank Thomason as representatives of the Bowling Club

**TCC/2311 APOLOGIES FOR ABSENCE**

These had been received from Councillor Owens.

**TCC/2312 DECLARATIONS OF INTEREST**

None

**TCC/2313 MINUTES OF JANUARY MEETING**

It was unanimously resolved to accept these as a correct record.

**TCC/2314 PUBLIC PARTICIPATION**

None

**TCC/2315 PLANNING PERMISSION OUTCOMES**

It was noted that planning permission has been approved for the building of a new Community Centre, pending the planning approval conditions are met. It was noted that, to meet a pre-commencement condition of the planning application, a bat roost endoscope survey must be arranged for the existing Tintwistle Parish Council portacabin.  It was proposed by Councillor Stevenson, seconded by Councillor Dyer and unanimously resolved to obtain quotes for a bat roost endoscope to bring to full Council.

Councillor Stevenson noted that the contracting of Bill Jennings at JDA has achieved its purpose and a new contract should be considered by the new Council to clarify the role of JDA in the next stages of the new build project.

RESOLVED: The Clerk will obtain quotes for a bat roost endoscope survey and bring a recommendation to the full Council. Following the Council’s approval, the Clerk will liaise with the provider, arrange for the endoscope bat roost survey and submit the results of the survey and the management plan to the Local Planning Authority for approval in writing.

**TCC/2316 PLANNING FORWARD, ROLES AND RESPONSIBILITIES**

It was noted that the Council will employ local businesses where possible during the building of the new Community Centre. Councillor Stevenson proposed that the Committee would benefit from (i) inviting local expertise to join the Committee in an advisory role and (ii) appointing roles and responsibilities to Committee members to distribute workload in the next stages of the project. It was proposed by Councillor Stevenson, seconded by Councillor Scriven and unanimously resolved to amend the Tintwistle Community Centre Committee’s Terms of Reference to specify the Committee’s delegated responsibilities and to appoint roles and responsibilities to Committee members.

RESOLVED: The Committee members will contact local expertise and invite individuals to attend the Committee’s next meeting. The Clerk will amend the Terms of Reference to further specify the Committee’s delegated responsibilities and to include the following roles within the group: Project Manager (Cllr Stevenson), Business Analyst (Cllr Dyer), Communications Coordinator (Cllr Scriven) and Fundraising Coordinator (Unassigned).

**TCC/2317 TCCC FUNDRAISING**

It was noted that Liz Ward had previously coordinated local fundraising projects within the village to raise funds for the new Community Centre.

RESOLVED: The Clerk will contact former Fundraising Coordinator Liz Ward and invite them to re-join the Committee to coordinate local fundraising projects.

**TCC/2318 FUNDING OPTIONS**

The Clerk distributed the latest guidance from the Chief Officer at DALC on applying for a Public Works Loan as a primary source of funding for the new Community Centre. It was proposed by Councillor Stevenson, seconded by Councillor Dyer and unanimously resolved to recommend a Public Works Loan to full Council as the primary route of funding for the project. It was noted that (i) a public consultation on increasing the Precept must be run for a month at a minimum before any resolution to borrow is made and (ii) the Parish Council’s Business Case should be updated in preparation for the application of a Public Works Loan.

It was unanimously resolved that the Committee will bring the following recommendations to the full Council:

1. to pursue a Public Works Loan as a primary source of funding for the new Community Centre
2. to approve a public consultation on increasing the Precept for the purpose of building a New Community Centre
3. the Parish Council’s Business Case should be updated to accompany the application for a Public Works Loan.

**TCC/2319 BOWLING CLUB LEASE**

The Bowling Club noted the historic arrangements between the Bowling Club, High Peak Borough Council and Tintwistle Parish Council. Councillor Stevenson noted that when Tintwistle Parish Council bought the Sexton Street land they did not inherit the lease agreement between the Bowling Club and High Peak Borough Council. Councillor Dyer noted that the Parish Council cannot be responsible for the Bowling Club or any other organisation within the village as the Parish Council does not have the funds to do so. The Bowling Club stated that they will require access to the facilities in the new building. Councillor Stevenson commented that a hiring policy will be adopted in the future for all users of the new building to adhere to, including the Bowling Club.

RESOLVED: The Bowling Club will specify their requirements for facilities in the new Community Centre and bring this to the next Committee meeting. The Bowling Club will also produce a promotional publicity campaign to bring in traffic to the Club and source other funding opportunities. The Clerk will research an appropriate Hiring Policy in advance of the new build.

**TCC/2320 UPDATE PROGRAMME OF WORK**

It was agreed to postpone this item until a later date.

**TCC/2321 DATE OF NEXT MEETING**

The date of the next meeting is to be confirmed.

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The meeting closed at 7.30pm