**TINTWISTLE PARISH COUNCIL**

 **Minutes of meeting held on Monday 17th April 2023 at 7.30pm at the Council’s office, Sexton St, Tintwistle**

Councillors present: M Stevenson (Chair) A Dyer E Scriven P Jenner N Naz S Grace J Crossland

Also in attendance:
Tintwistle Parish Clerk C Strickland

One member of the public

**2355 APOLOGIES FOR ABSENCE**

These had been received from Councillors Wynne and Owens.

**2356 DECLARATIONS OF INTEREST**

Councillor Jenner declared an interest in the Allotments item.

**2357 PUBLIC PARTICIPATION**

None

**2358 MINUTES OF MARCH MEETING**

There were two suggested amendments to the minutes of the March meeting: (1) An amendment proposed by Councillor Stevenson to Minute 2349 to clarify the phrase “written repercussions” to “written penalty” and (2) An amendment proposed by Councillor Scriven to Minute 2354 to correct the date of the next meeting to the 17th of April.

Following these proposed amendments, it was unanimously resolved to accept these as a correct record.

**2359 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS**

None

**2360 DALC NEWSLETTER**

It was noted that Councillor Stevenson will be attending the Chair forum and will bring a summary of the forum to the next Council meeting. There were no further comments on the newsletter.

**2361 PLANNING**

None

**2362 CORRESPONDENCE**

None

**2363 ALLOTMENTS COMMITTEE**

Councillor Jenner presented the latest Inspection Report to the full Council. It was proposed by Councillor Stevenson, seconded by Councillor Crossland and unanimously resolved to accept the recommendations laid out in the Allotments Committee report. It was proposed by Councillor Dyer, seconded by Councillor Grace and unanimously resolved that the item ‘Overgrown trees on Manchester Road’ is postponed to allow the Councillors an opportunity to visit the site.

Councillor Stevenson thanked the Allotment Committee for their work over the past 4 years and thanked Councillor Jenner for Chairing the Committee. It was noted that, during this period, the standards of the Allotments have significant improved due the Committee’s input.

RESOLVED: Councillor Grace will obtain free wood chippings and leave them at the Conduit Street allotments for tenants to use. The Clerk will:

1. send letters to: (i) the tenant of plot 72 advising them to fix the outer perimeter fence (ii) the tenant of plot 30 advising them to reinstall their fence to adhere to the Terms and Conditions
2. advise the resident on the Conduit Street waiting list that they will retain their position on the list until their health improves
3. reply to the noise level email enquiry advising the resident that the noise is within a reasonable time of day and no further action will be taken by the Council.

**2364 DAMAGED FLOOR**

Quotes to repair the damaged floor were presented by the Clerk. It was resolved that a more cost-effective temporary repair strategy will be brought to the next full Council meeting by Councillor Grace to adhere to the Council’s budget for the year. It was unanimously resolved to earmark up to £300 in costs for the temporary repair.

**2365 KEYHOLDER POLICY**

It was proposed by Councillor Stevenson, seconded by Councillor Scriven and unanimously resolved that (i) the Key Holder Policy will be updated to include a register of keyholders and (ii) the arrangement of keys will be included in the new lease arrangement with the Bowling Club.

RESOLVED: The Clerk will send a letter to the Chair of the Bowling Club emphasising the importance of maintaining the security of the building and to enquire which members of the Bowling Club are keyholders for the internal and external Council office doors. The Clerk will bring an updated Keyholder Policy to the May Council meeting for the new Council to adopt.

**2366 DAME VIVIENNE WESTWOOD MEMORIAL**

It was resolved to postpone the item until the May Council meeting to allow the new Council to decide on an action.

RESOLVED: The Clerk will inform the family that the request will be discussed in full by the new Council at the next Council meeting on the 22nd of May.

**2367 ALLIANCE SERVICE AGREEMENT**

It was proposed by Councillor Grace, seconded by Councillor Dyer and unanimously resolved to renew the Grounds Maintenance and Horticultural Services agreement with Alliance for the year 2023-2024. It was resolved that the Litterbin emptying contract decision is postponed for the new Council to discuss at the next meeting on the 22nd of May.

RESOLVED: The Clerk will complete and return the Service Level Agreement form for Grounds Maintenance. The Clerk will inform Alliance that the Council have not yet decided to renew their litterbin emptying contract.

**2368 READING PROJECT**

It was resolved that Councillors Scriven, Stevenson and Naz will meet with the project organiser to obtain further information on the project and report back to the full Council in May.

RESOLVED: The Clerk will invite the project organiser to meet with Councillors Scriven, Stevenson and Naz at the Council Offices.

**2369 FINANCE & ACCOUNTS**

It was resolved to:

1. Accept the quote from Bankswood Treecare of £550 + £110 VAT for the thinning of saplings and reject the two alternative quotes
2. Accept the quote from Interlith of £56 + £11.20 VAT to install a new access sign on Sexton Street
3. Accept the quote from Beesons of £275 + VAT for skip hire
4. Reject the quotes for repairing the floor in the portacabin and seek alternative temporary arrangements.

The following accounts were authorised for payment:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Net | VAT | Gross |
|  |  |  |  |  |
| Sara Jones | Cleaning April |  |  | £80.00 |
| C Strickland | Salary April |  |  | £674.44 |
| WaterPlus | Water Bill  |  |  | £32.13 |
| Utility Warehouse | Utilities Bill | £239.42 | £18.18 | £257.60 |
| P Scriven | Outdoor Maintenance  |  |  | £169.96 |
| Tree Survey Solutions  | Bat Roost Endoscope |  |  | £490.00 |
| Hazel Accounting | Payroll Processing Jan-March  |  |  | £15.00 |
| High Peak BC | Allotment rents - Conduit and Arnfield  |  |  | £20 |
| Alliance Environmental Services | Service level agreement Grounds Maintenance  | £419.77 | £83.95 | £504 |
| Interlith | Access Sign | £56 | £11.20 | £67.20 |
| Cutting Edge  | Hedge cutting/Garden maintenance  |  |  | £280 |

**2370 CLOSING STATEMENTS**

Councillor Stevenson thanked Councillors Jenner, Crossland and Wynne for their contributions to the Council over the past 4 years and noted the significant improvements made to the community during their time on the Council.

**2371 DATE OF NEXT MEETING**

This was confirmed to be on Monday 22nd May at 7.30pm.

The meeting closed at 8.40pm