**Tintwistle Parish Council**

*DRAFT* Minutes of meeting held on Monday 3rd July 2023 at 6pm at the Council Offices, Sexton Street, Committee members present:  Cllr Dyer (Chair) Cllr Grace Cllr Buddell

Also in attendance:
Tintwistle Parish Clerk C Strickland

**AC/2318 APOLOGIES FOR ABSENCE**

None

**AC/2319 DECLARATIONS OF INTERESTS**

Cllrs Buddell and Grace declared an interest in all agenda items, as allotment holders.

AC/2320 PUBLIC PARTICIPATION

None

AC/2321 MINUTES OF THE APRIL ALLOTMENTS COMMITTEE MEETING

It was unanimously resolved to accept the minutes as a correct record.

**AC/2322 CORRESPONDENCE**

None

**AC/2323 REVISITING THE TABLED TERMS OF REFERENCE AND CODE OF CONDUCT**

The existing Terms of Reference for the Allotments Committee were reviewed, and it was resolved that the Clerk would table a revised version, complete with the requested changes to “*Membership*” and “*Deliverables*”, at the next full Council meeting.

The existing Allotment Terms and Conditions and Code of Conduct were reviewed. It was resolved that the Clerk would table a revised version at the next full Council meeting to include:

1. 4.4 – cultivation must take place on at least 30% of the plot
2. 4.11 – the Tenant is responsible for the cutting of grass/weeding around the perimeter of their allotment and paths should be kept tidy and free from obstruction
3. 4.25 – the Tenant must not cause or permit any unsightly materials eg building materials, defunct fridges, freezers, lawnmowers, old tin baths to accumulate on their allotment
4. 4.28 – items such as trampolines, bouncy castles, swings and other play equipment are strictly prohibited on allotments.

**AC/2324 TENANT LIST AND WAITING LIST UPDATE**

This was received with no comment.

**AC/2325 NEXT ALLOTMENT INSPECTION PREPARATION**

It was resolved to bring the suggested date of the w/c 14th August for the August Allotment Inspections to the full Council for agreement, with the Clerk to send Notice of Inspection to tenants once agreed.

**AC/2326 DATE OF NEXT MEETING**

TBA following the August Allotment Inspections.

The meeting closed at 7pm.