

# TINTWISTLE PARISH COUNCIL

**10 JULY 2023**

**AUTHOR:** Cllr Marianne Stevenson, Chair of the Tintwistle Community Centre Committee

**SUBJECT:** Tintwistle Community Centre

**PURPOSE:** To propose the future programme of work and seek recommendations for amendments and additions

**RECOMMENDATIONS:** That Tintwistle Parish Council (TPC) considers the proposals and makes any revisions prior to full Committee approval on 17 July 2023:

- To re-employ JDA to carry out the working drawings required for tendering for a building contractor
- To form a Technical Team, a working group reporting to the TCC, comprising appropriate Councillors and professionals to advise on and guide the building works implementation
- The timeline for Stage 2 of the project, including submission of the PWL Business Case and tendering for a building contractor
- To revisit the original demolition plan and make amendments as necessary
- To approve the frequency of meetings of the TCC

## 1. Background

At the Tintwistle Parish Council meeting on 20 March 2023, the process for applying for a Public Works Loan (PWL) was confirmed. A Special Community Centre Newsletter has been agreed and will be distributed to all residents the weekend of 8/9 July. This includes the key questions required by the PWL Business Case which all residents are eligible to vote for. The details of the consultation events on 27 July and 10 August are being finalised at the Tintwistle Community Centre meeting on 10 July. Meanwhile, The Clerk is beginning to write the Business Case required by the PWL Board, for which she has been allocated additional working hours until the end of August. The TCC now needs to urgently progress the future programme of work.

### Options for Council

- i. Approve the proposals for the future programme of work
- ii. Approve the proposals with amendments
- iii. Reject the proposals with the implication that the Committee draws up fresh proposals

## 2. Reasons for Recommendations

- i) JDA is already familiar with the vision and objectives for the TCC project. They have demonstrated their ability in the first stage of the project to deliver to specifications and timelines and have said they would be prepared to take the TCC project to the next stage if invited ie the production of working drawings.
- ii) As we move towards decisions regarding the actual building of the new TCC those with professional building experience and expertise are needed to inform the requirements for the working drawings and the identification of a suitable builder.

## TINTWISTLE PARISH COUNCIL

This can be formalised through a short-term Technical Team which reports to the TCC Committee.

- iii) Timeline dates need to be agreed and incorporated into the project Gantt chart. Target dates need to be reviewed at each TCC Committee meeting.
- iv) Before building can commence the current building needs to be properly demolished and arrangements made to continue the functions of the TPC and the Bowling Club in its absence. A draft plan needs to be submitted to the TCC Committee at its next meeting, to be approved by full Council at its August meeting.
- v) Now that the pace of developments is increasing it is recommended that the TCC Committee meets monthly, with extraordinary meetings as and when necessary.

### 3. Expected Benefits

The residents of the Parish of Tintwistle and Crowden will be confident that:

- The TCC Project Stage 2 is effectively planned, and timelines are realistic and achievable
- The functions of the TPC and the Bowling Club are not unduly affected by demolition plans

### 4. Implications

**4.1 Legal** – Ensure best practice is followed in the allocation of public funds

**4.2 Risks** – That forward planning is not effective with regard to timelines and tasks

**4.3 Financial** – Ensure there is an appropriate audit trail for employment of JDA to deliver the working drawings

**4.4 Timescales** – July – December 2023

**4.5 Stakeholders** – Tintwistle and Crowden taxpayers, Bowling Club

**4.6 Contracts** – N/A

**4.7 Crime and Disorder**- N/A

**4.8 Biodiversity** – Costings consider meeting biodiversity targets

**4.9 Data Privacy Impact** – N/A

**4.10 Equality and Diversity – Tender and** costings take into account meeting equality and diversity objectives for the new build

**4.11 Climate Change** – Tender and costings of the build include addressing the impact of Climate Change