

# **Tintwistle Parish Council**

Minutes of meeting held on Monday 21<sup>st</sup> August 2023 at 7.30pm at the Parish Council Offices, Tintwistle.



Councillors present: M Stevenson (Chair)  
S Grace

A Dyer  
D Buddell

E Scriven  
A Vanterpool

Also in attendance:  
Tintwistle Parish Clerk C Strickland

## **23138 APOLOGIES FOR ABSENCE**

These were received by Cllrs Winterbottom, Naz, Owens and Boyd.

## **23139 DECLARATIONS OF INTEREST**

Cllrs Grace, Stevenson and Buddell declared an interest in Allotment items as allotment holders. Cllrs Dyer and Stevenson declared an interest in item 7 (correspondence from TAGA) as members of TAGA.

RESOLVED: The Parish Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2)

RESOLVED: Following their written request to the Clerk, a dispensation was granted to Cllr Stevenson to permit discussion and voting on allotment and TAGA items during their term in office as Chair, valid until 30<sup>th</sup> April 2024.

## **23140 PUBLIC PARTICIPATION**

None

## **23141 MINUTES OF THE JULY MONTHLY COUNCIL AND EXTRAORDINARY MEETINGS**

These were unanimously accepted as a correct record.

## **23142 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS**

The report from Borough Councillor Baker was received in his absence.

Cllr Baker's unanswered requests for the DCC roads inspector to visit Tintwistle were noted.

RESOLVED: The Parish Council will support Cllr Baker by writing to the DCC roads inspector and inviting them to the October Parish Council meeting.

## **23143 PLANNING**

There were no planning applications for comment.

## **23144 CORRESPONDENCE**

### a. DALC Newsletter

RESOLVED: The Councillors contact the Clerk if they wish to take part in any training outlined within the circulated DALC newsletter.

### b. TAGA

Cllr Dyer did not participate in a. the discussion and b. the voting on this item

RESOLVED: The Clerk will write to TAGA to inform that:

- The grit bags will now be stored by the Parish Council Offices
- It is the Parish Council's continued responsibility to maintain the driveway surface, maintenance to the area is ongoing and Cllr Buddell swept the driveway gravel off the Old Road pavement the previous weekend.
- The Parish Council will inform all tenants annually of the role of TAGA and the support that the association provides through a flyer drawn up by the TAGA committee.

c. Website Tours / Businesses listed on Parish Council Website

RESOLVED:

- The Clerk will ask Netwise to include a virtual tour of the sports court, Holybank Quarry and the Council Office on the TPC website.
- All businesses continue to be promoted on the website, as advised by DALC.
- Both i. the website provider and ii. charges for advertising on the website will be revisited as a future agenda item.
- The above will be communicated to the resident.

d. Cenotaph

The correspondence and response from the Clerk were noted with no further comments.

e. Sports Court

It was noted that all sports equipment was donated by Cllr Buddell, prior to their role of Councillor, and erected by volunteers, including Cllrs Buddell and Grace.

RESOLVED: The Council will revisit their maintenance procedures of the asset at a later date, with the above being communicated to the resident.

### **23145 REVIEW OF COUNCIL POLICIES AND DOCUMENTS**

- a. RESOLVED: A printing policy was not required; a proforma for printing will be uploaded onto the website, including the printing fees previously agreed.
- b. RESOLVED: To adopt the Training Policy, following the caveat that the training skills audit section be revisited annually in May.

### **23146 STAFFING COMMITTEE**

RESOLVED: To appoint Cllrs Vanterpool, Scriven, Buddell and Dyer to the committee and to adopt the Terms of Reference. The Clerk will liaise with the committee to arrange the appraisal process.

### **23147 COMMUNITY COMPETITIONS**

The Cllrs thanked Cllr Grace for his efforts in organising the Flower Power and Scarecrow competitions over the years. It was noted that the Scarecrow competition had raised £240 in total, including a grant of £175 from the High Peak Councillors Initiative Fund.

RESOLVED: It was proposed by Cllr Dyer, seconded by Cllr Scriven and unanimously resolved that £90 of the £240 raised is donated to the winners of the Scarecrow competition. The remaining £150 of the funds will be donated to Glossop Food bank.

RESOLVED: That £95 is donated by the Parish Council to the winners of the Flower Power competition.

RESOLVED: Cllr Grace will be transferred the funds to present to winners on Wednesday 23rd August at 6pm at the TAGA hut. It was noted that £25 was previously transferred to Cllr Grace for the prize fund, bringing the new total to be transferred as £165.

### 23148 PUBLIC DEFIBRILLATORS

RESOLVED: The Clerk will purchase two what3word signs from Interlith for the defibrillators at the Liberal Club and Crowden at a cost of £31 + VAT.

### 23149 ALLOTMENTS COMMITTEE

A report detailing the outcomes of the recent allotment inspection, undertaken on Tuesday 15th & Wednesday 16th August 2023, was received and accepted as correct record. It was noted that the current Tintwistle Parish Council Allotment Tenants' Terms and Conditions and Code of Conduct (T&C's) clearly states in Section 1 of the agreement that "All tenants must comply with all clauses in the agreement" and only 25% met the current agreed conditions. It was also noted that the inspection group were unable to gain access to plots 51-55 to complete the inspection.

RESOLVED: The following amendments are made to the existing T&Cs:

- Section 4. Permission must be sought for bee keeping and it is tenants responsibility to ensure their allotments are insured.
- Section 5. If a tenant does not pay the new rent following an increase, their tenancy will be automatically ended at the end of that year.
- Section 6. To amend the notification period following inspection to 30 days.

RESOLVED: The Clerk will contact each tenant with the outcome of the inspection and the recommended action, if required. This will be followed by the tenancy renewal letter and updated T&C's at the end of September.

RESOLVED: The Clerk will research and establish the land boundaries on the Conduit street site and arrange a further inspection with the tenants.

### 23150 FINANCE & ACCOUNTS

The following accounts were authorised for payment:

		<u>Net</u>	<u>VAT</u>	<u>Gross</u>
WaterPlus	Water Bill August			£35.01
Utility Warehouse	Utilities Bill August	£314.86	£21.95	£336.81
Lynbrook	Photocopier July	£447.60	£89.52	£537.12
Lynbrook	Photocopier August	£104.28	£20.86	£125.14
Sara Jones	Cleaning August			£84.00
Staff	Wages August			£843.05
P Scriven	Outdoor Maintenance August			£277.96
B J Cooper	Flailing of the lands (Annual)			£150.00
HMRC	NI Contributions			£11.74
C Strickland	Land registry reimbursement			£6.00
DALC	Councillor Essentials Training			£311.00
S Grace	Prizes for competitions			£165.00
M Stevenson	Office Expenses			£10.71

Interlith	2x what3words signs	£31	£6.20	£37.20
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RESOLVED: To renew the Parish Council’s annual contract with Netwise for a cost of £330 + VAT. The Clerk will research alternate hosting packages before renewal next year.

Netwise	Package Hosting (Annual)	£330.00	£66	£396.00
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**23151 PARISH COUNCIL COMMUNITY FUND**

RESOLVED:

- a. To adopt and send the updated application form to community organisations at the end of September.
- b. To hold two rounds of Funding this year on:
  - 16 October to 17 November 2023 with recommendations to Council at the December Parish Council Meeting
  - 15 January to 16 February 2024 with recommendations to Council at the March Parish Council Meeting
- c. The total award available is increased to £150 per application/community organisation

**23152 NEW COMMUNITY CENTRE PROJECT**

An update on the consultation process was received. 9 consultation sessions have been held to date:

	Date/Time	Councillors attending	No attended
1	7 - 9pm 27 July	Marianne, Allan, Meriel, Anthony	21
2	1pm - 3.30pm 3 August	Marianne, Tony, Shaun	16
3	6pm – 8pm 3 August	Marianne, Tony, Meriel	3
4	1pm – 3.30pm 9 August	Marianne and Allan	5
5	6pm – 8pm 9 August	Marianne and Allan	5
6	7pm – 9.30pm 10 August	Marianne and Allan	14
7	10.30am - 1.00pm 19 August	Marianne and Meriel	0
8	2pm -4pm 20 August	Marianne and David	4
9	11am - 2pm 22 August	Marianne, Tony, Allan	8
		<b>TOTAL ATTENDED</b>	<b>76</b>

It was noted that fact sheets are being produced to address information requested during the consultation process. The Community Ownership Fund, as mentioned in the DALC newsletter, was discussed as an additional funding option.

RESOLVED: The fact sheets agreed at the EO meeting will be completed for inclusion in the September newsletter.

RESOLVED: To bring the Community Ownership fund and correspondence/proposal from the resident to the next Tintwistle Community Centre Committee meeting for discussion.

RESOLVED: The committee will discuss how to provide more detail to residents about the process to ensure they are reaching as many residents as possible.

### **23153 DATES OF THE NEXT PARISH COUNCIL MEETING**

The next date of the Parish Council meeting is the third Monday in September - Monday 18<sup>th</sup> September 2023.

The meeting closed at 10pm.