



## **23159 PLANNING**

A General Permitted Development Order Forestry Notification in Woodhead was noted with no further comments.

## **23160 CORRESPONDENCE**

a. DALC Newsletter

It was noted that NALC and the Royal British Legion are in support of mitigating the cost associated with Remembrance Day. Cllr Baker noted that Highways England are working towards providing free roadblocks to support any road closures.

b. Commemorative Tree

The correspondence was received; Cllr Stevenson suggested the commemorative tree could be planted near the south facing side of the tennis court, which would not interfere with any future plans for development of the MUGA.

RESOLVED: The Parish Council will honour the request to plant a commemorative tree to form the Sexton Street Remembrance Garden with the final location to be approved by the Parish Council. The family will be informed of this decision. The Clerk will seek advice from the Woodland Trust and HPBC on available grants for the project.

c. Memorial Stone

The correspondence was received.

RESOLVED: The Clerk will liaise with National Highways/ United Utilities to pursue the missing stone on behalf of the resident, with the Parish Council to include an article in the upcoming newsletter and update the resident with any developments.

d. Weed Spraying

The correspondence was received; Cllr Owens noted that the issue of overgrown weeds is an ongoing issue and that they are sprayed once a year by Derbyshire County Council.

Cllr Dyer left the table during this discussion for 2 minutes and returned before a decision was reached.

RESOLVED: The Clerk will liaise with Cllr Baker to respond to the resident's enquiry as it is a High Peak Council responsibility.

## **23161 NEW COMMUNITY CENTRE PROJECT**

An update on the project to date was received and the recommendations of the Tintwistle Community Centre committee were received by full Council.

The following recommendations were accepted by full Council:

RESOLVED: Cllr Dyer clarified that the initial outcomes of the consultation process will be published in the Autumn newsletter. The final newsletter in November will include the final outcomes of the consultation alongside factsheets detailing i) The role of the Parish Council and Councillors ii) PWLB requirements, costs to date, why £500k iii) Timeline and records of decisions made regarding a new Community Centre from 2005/6 iv) The Bowling Club Story and requirements v) The new build – HPBC Planning requirements, what the building could be used for and why.

Cllr Stevenson addressed a member of the public to confirm whether they are working on the Bowling Club factsheet.

RESOLVED: Following the Clerk seeking advice from DALC, the Clerk will liaise with an external Clerk following the end of the consultation process to review the outcomes of the consultation and all votes would be included in the Public Works Loan submission to DALC.

RESOLVED: To extend the consultation period to 22 October and arrange further drop-in consultation sessions at local venues

RESOLVED: The Clerk will research the cost of Parish Council lanyards.

RESOLVED: To arrange a structural audit of the current building to establish it is fit for purpose and draw up contingency plans in the case of a negative report, seeking costings for the audit and the demolition of the current building.

Cllr Boyd left the meeting.

RESOLVED: To request that Stuart Rose and Cllr Rob Baker attend the next TCCC meeting to enable Councillors to consider the Tintwistle Community hub proposal in detail and ask questions for clarification.

Cllr Baker and a member of the public left the meeting at this point.

RESOLVED: The Clerk will continue working an additional 3 hours per week until the end of September.

RESOLVED: Cllrs Dyer and Stevenson to revise the Action Plan and circulate to all Committee Members for comments and amendments.

RESOLVED: The Clerk to inform Councillors at the next Community Centre Committee meeting of the details of the insurance policy.

RESOLVED: The Clerk to reply to JDA as agreed: a. Inform JDA of current finance arrangements b. Recognise the 3-year timeframe c. Recognise all conditions as one d. Request additional drawings once finances approved.

RESOLVED: To purchase access to the results of the consultation survey at a cost of £99 at the end of the consultation period.

RESOLVED: To submit an expression of interest for the Community Ownership Fund.

### **23162 REVIEW OF COUNCIL POLICIES AND DOCUMENTS**

It was noted that the Parish Council uses social media for informational purposes only as the Council does not have the resources to manage all comments, posts and messages, as supported and advised by DALC. The Clerk noted that engagement on the Facebook page could be reviewed monthly and relayed to the Councillors.

RESOLVED: The Clerk will monitor engagement on the Facebook page once a month and summarise emergent themes or helpful suggestions to the Councillors. The existing Communications Policy will be updated to include **a.** a section on the Parish Council's use of social media and **b.** to state that correspondence will aim to be acknowledged within five working days.

### **23163 ALLOTMENTS**

Cllrs Dyer, Grace and Buddell and the Clerk were thanked for their hard work in updating the inspection process.

RESOLVED: To amend the existing Terms of Reference to reflect the groups status change from a committee to a working party.

It was noted that excess waste from plot 42 has appeared by the Arnfield lane carpark. This is not permitted in the provided skip due to the companies precautions around asbestos waste.

RESOLVED: The Parish Council will intervene on this occasion due to the prior condition of plot 42; the Clerk will liaise with Cllr Winterbottom to arrange proper removal of the waste and relay any costs involved to full Council.

### **23164 ROAD TRAFFIC ISSUES**

Cllr Owens provided an update on their meeting with the Parish Council's National Highways contact, Cameron Farrell, and noted that the Village Gateway designs had been approved. Correspondence from a resident was received regarding recent roadside traffic collisions in Tintwistle

RESOLVED: The Parish Council will thank the resident for their logs and request that they keep liaising with the Parish Council whilst reporting the incidents further up the chain. The Parish Council will feedback the correspondence to National Highways.

### **23165 BUSINESS PLAN**

It was noted that the Business Plan is due for review and the Council will begin the process of renewing it.

RESOLVED: The Councillors and the Clerk will read the existing Business Plan to update their respective sections before the next Council meeting. New Councillors will review the plan and bring any new ideas to the next Council meeting.

### **23166 PARTNERSHIP/STAKEHOLDERS**

RESOLVED: The Clerk will contact the current known Stakeholders who operate in the Tintwistle area, including Derbyshire County Council, United Utilities and National Highways, to formalise an official point of contact between the Parish Council Clerk and the stakeholder.

### **23167 DAMAGED BUS SHELTER**

The ownership and responsibility of the Parish Council, in regards to the bus shelters on Manchester Road and adjacent to the Cricket Club, were noted. It was noted that the damaged bus shelter on Manchester Road may have been caused by a large stone ricocheting off a passing HGV vehicle.

RESOLVED: The Clerk will obtain three estimates to repair the damaged bus shelter on Manchester Road and use their delegated authorities to employ the services of the most appropriate company.

RESOLVED: The resident adjacent to the bus shelter will be informed of the potential hazard in the area and advised to take precautions.

### **23168 COUNCILLOR EMAIL ADDRESSES AND GROUPS**

It was noted that the service provider, Netwise, has been experiencing frequent server outages over the past month without any prior notice, preventing Councillors from accessing their emails.

RESOLVED: The Clerk will research an alternate email domain for the Councillors to use and phase the implementation of this over the coming months.

RESOLVED: Cllr Boyd will use Whatsapp Announcements to create an anonymous 'mailing list' consisting of Woodhead and Crowden residents, who may otherwise not see any notices on the Councils' noticeboard.

A member of the public left the meeting.

### **23169 CLIMATE CHANGE ACTION PLAN**

It was resolved to defer this item to a future agenda.

### **23170 FINANCE & ACCOUNTS**

The following accounts were authorised for payment:

		<u>Net</u>	<u>VAT</u>	<u>Gross</u>
Utility Warehouse	Utilities Bill September	£321.36	£22.28	£343.64
Lynbrook	Photocopier September	£99.77	£19.95	£119.72
Sara Jones	Cleaning September			£84.00
Staff	Wages September			£858.65
P Scriven	Outdoor Maintenance September			£312.96
HMRC	NI Contributions			£13.89
C Strickland	Postage Reimbursement			£17.60
PKF Littlejohn	External Audit Fees	£210.00	£42.00	£252.00
SurveyMonkey	Analytics			£99.00
A Dyer	Office Expenses	£9.67	£1.94	£11.61
Tameside Fire Protection	Fire Equipment Service (Annual)	£55	£11.00	£65.99
S Whiting	Defib Maintenance			£50
DALC	Allotment Training			£40

### **23171 EXCLUSION OF PRESS & PUBLIC**

There were no members of the public at this point of the meeting.

### **23172 STAFF ANNUAL APPOINTMENT REVIEW**

RESOLVED: As per the Clerk's contract, it was resolved that the Clerk would advance to Salary point 14 following the annual anniversary of their appointment to the role. The payments list was adjusted to reflect this.

### **23173 DATES OF THE NEXT PARISH COUNCIL MEETING**

The next date of the Parish Council meeting is the third Monday in October - Monday 16<sup>th</sup> October 2023.

The meeting closed at 10pm.