

## **Tintwistle Parish Council**

### **Minutes of meeting held on Wednesday 16<sup>th</sup> April 2025 at 7pm at the Parish Council Offices, Tintwistle**



Councillors present: Cllr Dyer (vice-chair), D Buddell, M Boyd, E Scriven, S Grace, A Vanterpool, T Owens.

In attendance was T Lewis (Clerk). No members of the public were present.

**24334 APOLOGIES FOR ABSENCE** Cllrs Stevenson & Jones (TPC). Cllr Rob Baker (HPBC)

**24335 DECLARATIONS OF INTEREST** Cllrs Dyer, Buddell and Grace declared an interest in allotment matters.

**24336 PUBLIC PARTICIPATION** None.

**24337 MINUTES OF THE MARCH 2025 COUNCIL MEETING** It was resolved to approve the circulated minutes.

**24338 INTERVIEW OF CANDIDATE TO FILL COUNCILLOR VACANCY –** No candidates were present for interview.

**24339 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS -** No reports were presented.

**24340 STAKEHOLDER MEETINGS:** None were noted.

**24341 PLANNING APPLICATIONS –** HPBC planning application Ref: HPK/2025/0082 was discussed. It related to a single storey rear extension to form a large bathroom for a disabled person and extended kitchen in a new position at a property on North Close, Tintwistle. **Resolution:** The Council resolved that no objections to the application would be lodged.

**24342 CORRESPONDENCE:** None

#### **24343 EVENTS:**

- a) **VE DAY 80<sup>th</sup> ANNIVERSARY CELEBRATIONS 8<sup>TH</sup> MAY–** Cllr Grace outlined plans for this event which will include vintage/military vehicles, music and lighting of the beacon at 8pm at the War Memorial. **Resolution:** The council resolved unanimously to support the plans subject to a final risk assessment from Cllr Grace before the event.
- b) **GREEN CHAMPIONS AWARDS EVENT 26<sup>TH</sup> APRIL –** A briefing report circulated by Cllr Stevenson was discussed which outlined the plans for this community event, including costs and benefits. The total cost of £1755.85 will be partially offset by private donations and fund-raising on the day of the event and will deliver benefits including climate change awareness/education, social inclusion and entertainment for attendees. **Resolution:** The council resolved to support the event using general reserves under S137 Local Government Act 1972, subject to a final report from Cllr Stevenson outlining the full benefits of the event for the community and an event risk assessment. A majority vote was secured in support of this resolution.

**24344 DRAFT BUSINESS PLAN 2025/27 –** The council considered a 2<sup>nd</sup> draft of the proposed 2025/27 Business Plan. **Resolution:** The council resolved unanimously to approve the plan and present copies to the public at the Annual Parish Meeting in May.

**24345 DRAFT CLIMATE CHANGE AND NATURE RECOVERY PLAN 2025/27 -** The council considered a 2<sup>nd</sup> draft of the proposed 2025/27 Climate Change and Nature Recovery Plan. **Resolution:** The council resolved unanimously to approve the plan and present copies to the public at the Annual Parish Meeting in May.

#### **24346 FINANCE AND ACCOUNTS:**

- a. The Clerk discussed the Quarter 4 2024/25 bank account reconciliation papers which had been circulated to the council in advance of the meeting. The Clerk confirmed that the accounts had been reconciled to the bank statements and agreed as accurate by Cllr Grace prior to the meeting.
- b. The Clerk discussed a copy of the final unaudited accounts for 2024/25 which had been presented to the council in advance of the meeting. The Clerk explained areas where expenditure had been either under or over the set

budget for the year and confirmed that in total, final expenditure was under budget by £1,670, excluding Community Centre project expenditure items.

- c. It was resolved to authorise the payments below for which invoices/receipts were presented to the council and verified by Cllr Scriven:

Invoice date	Payee	Description	Amount £
1/4/25	EDF Energy	Electricity	£215.41
18/3/25	Viking Office Supplies	Eyewash	£8.15
19/3/25	Viking Office Supplies	Paper	£23.18
7/4/25	Three	Telecomms	£29.46
14/4/25	Viking Office Supplies	Health & Safety supplies & envelopes	£75.88
21/3/25	Amazon	Gate Spring	£13.99
25/3/25	Amazon	Clerk's office chair	£84.59
26/3/25	Timpsons	Bowling Club key (new lock)	£10
1/4/25	HPBC	Annual Allotment rent Arnfield	£10
1/4/25	HPBC	Annual Allotment rent Conduit St	£10
11/4/25	Jones Shoe Repairs, Glossop	Duplicate allotment keys	£6.90
11/4/25	Sterling Event Group	Climate Change event - stage & audio hire (refundable deposit)	£250
11/4/25	Sterling Event Group	Climate Change event - stage & audio hire	£1755.85
14/4/25	Just Call Paul	Outdoor maintenance	£111
14/4/25	Amazon	Health & Safety supplies	£66.33

- d. **FIXED ASSET POLICY** – The Clerk presented a copy of a proposed Fixed Asset policy. **Resolution:** The council resolved unanimously to approve and adopt the policy.

**24347 COMMUNICATIONS AND ENGAGEMENT (standing Item)** – No additional items were raised for communicating or raising publicly this month.

**24348 DATES FOR THE ANNUAL COUNCIL MEETING & ANNUAL PARISH MEETING** – Noted as:

- Annual parish council meeting – Weds 14<sup>th</sup> May 7pm, St James Church, Woodhead & Crowden
- Annual Parish Meeting - Weds 21<sup>st</sup> May 6.30pm – Tintwistle Primary School, South Close.

## **CLOSED SESSION**

**24349 CLERK'S WORKING HOURS REPORT** – The Chair discussed a report submitted by the Clerk concerning workloads, priority workstreams and current working hours. **Resolution:** The council unanimously agreed to retrospectively increase the Clerk's working hours to 16 per week from 2<sup>nd</sup> December 2024 until 31<sup>st</sup> December 2025, with pay backdated to 2<sup>nd</sup> December 2024. The increase in hours will be reviewed in November 2025.

The meeting closed at 8.05pm.