

Tintwistle Parish Council

Minutes of meeting held on Tuesday 17th June 2025 at 7pm at the Parish Council Offices, Tintwistle



Councillors present: Cllrs M Stevenson (chair), M Boyd, E Scriven, S Grace, T Owens (TPC), Cllr Rob Baker (HPBC), Cllr Jason Isherwood (DCC)

In attendance was T Lewis (Clerk). No members of the public were present.

24383 APOLOGIES FOR ABSENCE – Apologies were accepted from Cllrs Jones, Dyer and Vanterpool (TPC).

24384 DECLARATIONS OF INTEREST - Cllr Grace declared an interest in allotment matters.

24385 PUBLIC PARTICIPATION None.

24386 MINUTES OF THE MAY 2025 ANNUAL COUNCIL AND PARISH MEETINGS - It was resolved to approve the circulated minutes.

24387 INTERVIEWS OF CANDIDATES TO FILL COUNCILLOR VACANCY – No candidates were present for interview. **Resolution:** The council resolved that the clerk T Lewis would re-advertise the current vacancy.

24388 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS – Cllr Baker presented a written report which provided updates on a number of matters including local government re-organisation, recent anti-social behaviour and plans to recruit additional volunteers for litter-picking around the parish.

24389 STAKEHOLDER MEETINGS: Cllr Stevenson gave updates from a recent meeting of the High Peak Biodiversity Network and of a recent meeting with the Area Engagement Manager for United Utilities. **Resolution:** Cllr Stevenson to forward a written update from the Area Engagement Manager to the members and arrange for her to be invited to a future meeting.

24390 PLANNING APPLICATIONS – None had been submitted.

24391 CORRESPONDENCE:

- a) Invitation to attend the High Peak Forum meeting Tues 29th July – Cllr Boyd agreed to represent the council at this forum.
- b) Email correspondence from a resident was discussed in which a request had been made to reduce or remove two trees on TPC land. Cllr Grace declared an interest and withdrew from voting on the matter. **Resolution:** Cllr Isherwood, a qualified arboriculturist, to inspect the trees and provide a report to the council at no charge within the next 7 days. Subject to any recommendations to the contrary, the clerk to then arrange for the trees to be reduced in size in line with quotations already obtained.

24392 ALLOTMENT MATTERS:

- a) Allotment Tenant Terms and Conditions – an updated version, circulated in advance and prepared by Cllr Dyer was considered. **Resolution:** To approve and adopt the revised version and circulate to allotment tenants when notifying them of the dates for the Summer inspections.
- b) Appeals against termination of tenancies – following the Spring inspections in April, two tenants had appealed against the council's decision to terminate their tenancies. The grounds for both appeals had been considered in advance by the Allotment Working Party which recommended both appeals be rejected. **Resolution:** It was unanimously resolved that the council would accept the Allotment Working Party's recommendations and for the clerk to write to the two tenants requesting that the respective allotments be vacated.

Cllr Owens arrived at the meeting.

- c) Allotment Re-inspection outcomes – Following the Spring inspections in April, the council agreed in May to re-inspect a number of allotments after 30 days. These re-inspections took place on 16th June. The clerk asked the council to consider if tenants should be written to regarding the outcomes over the coming days rather than wait for agreement at the July council meeting. **Resolution:** The chair agreed to allow the council to consider the clerk's request rather than create an unnecessary delay for tenants. The council then resolved that the clerk should update all affected tenants of the outcomes of the re-

inspections as soon as possible in line with the Allotment Working Party's recommendations.

24393 BUSINESS PLAN 2025/27, PROJECT LEADS – The council reviewed its current Business Plan to ensure that leads were clearly identified for each activity. The council discussed the condition of the tennis courts which require some safety improvements prior to developing them into a multi-use games area or outdoor gym. **Resolution:** Cllrs Grace and Stevenson to liaise with Cllrs Buddell and Vanterpool before the July meeting to discuss improvements to the tennis courts and the establishing of a working group to progress the longer-term development of the space.

24394 MAINTENANCE OF COMMUNITY ASSETS – The council reviewed a list of council and community assets currently in need or repair, prepared in advance by the clerk. **Resolution:** The clerk to update the list to show the council's considerations in respect of each asset and circulate to members. Repair work to be carried out either by other agencies or volunteers at no-cost or by paid contractors if necessary.

24395 USE OF VOLUNTEERS – The council discussed its use of volunteers. **Resolution:** Members to update the clerk by the end of July with details of all volunteers used by the council. The clerk then to prepare role descriptions for each volunteer and ensure adequate training, PPE and risk assessments are in place.

24396 FINANCE AND ACCOUNTS:

- a. It was resolved to authorise the payments below for which invoices/receipts were presented to the council and verified by Cllr Grace:

Invoice date	Payee	Description	Amount £
2/6/25	EDF Energy	Electricity	£67.20
10/6/25	Three	Telecomms	£34.88
19/5/25	Lynbrook	Photocopier usage	£140.69
1/6/25	T Lewis	Salary - May	£825.48
5/6/25	HMRC	Employer tax & NIC	£298.40
1/7/25	T Lewis	Salary - June	£825.28
5/7/25	HMRC	Employer tax & NIC	£298.60
12/6/25	Paul Scriven	Outdoor Maintenance	£196
25/5/25	TAGA	Flowers for Cenotaph planters	£57
28/5/25	New View Tree services	Reduction of Bowling Green tree	£320
28/5/25	UK Safety Management	Emergency Lighting testing	£238.80
30/5/25	DALC	Internal Audit fee	£320
4/6/25	Express Contract Cleaners	Office cleaning	£99.90
5/6/25	Viking Office (A Dyer)	Laminating pouches	£8.70
16/6/25	UK Safety Management	Fixed Wire testing	£283.20
16/6/25	High Peak Steels	Building materials	£126
16/6/25	Stark Building Materials (Jewsons)	Building material	£809.54
17/6/25	Cutting Edge	Bowling Green banking - strimming	£30

24397 COMMUNICATIONS AND ENGAGEMENT (standing Item) – No additional items were raised for communicating or raising publicly this month.

24398 DATE FOR NEXT COUNCIL MEETING – 7pm, Tuesday 15th July 2025

The meeting closed at 9.25pm.