



Tintwistle Parish Council

Draft Minutes of meeting held on Tuesday 15th July 2025 at 7pm at the Parish Council Offices, Tintwistle

Councillors present: Cllrs M Stevenson (chair), A Dyer, M Boyd, T Owens, P Jones and A Vanterpool (TPC).

In attendance was T Lewis (Clerk). One member of the public was present.

24399 APOLOGIES FOR ABSENCE – Apologies were accepted from Cllrs E Scriven, S Grace and D Buddell (TPC) and Cllr Rob Baker (HPBC), Cllr Jason Isherwood (DCC).

24400 DECLARATIONS OF INTEREST – Cllrs Dyer and Jones declared an interest in allotment matters.

24401 PUBLIC PARTICIPATION – The member of the public spoke concerning the Bowling Club report at point 11 on the agenda and expressed a preference for Option 3b).

In light of this, the council resolved to bring forward the agenda item.

24402 REPORT CONCERNING THE COUNCIL'S AND TINTWISTLE BOWLING CLUB'S FINANCIAL ARRANGEMENTS - The clerk summarised a report shared with councillors and the Bowling Club before the meeting. It gave details of the costs incurred by TPC for the club's use of its facilities and details of payments made by the club for the maintenance of the green and surrounding area. **Resolution:** The council unanimously agreed to approve Option 3b) – The Bowling Club to cover the cost of 'exceptional water usage' caused by watering the green in dry weather. **Action:** The clerk to amend the Bowling Club license agreement accordingly.

Cllr Vanterpool joined the meeting at 19.12hrs prior to voting on item 24402.

24403 MINUTES OF THE JUNE 2025 COUNCIL MEETING - It was resolved to approve the circulated minutes.

24404 REPORTS FROM BOROUGH AND/OR COUNTY COUNCILLORS – None were received.

24405 STAKEHOLDER MEETINGS - Cllr Owens gave an update following a recent meeting between him, Cllr Stevenson and Cameron Farrell of National Highways (NH). Several issues affecting parish residents had been raised with Mr. Farrell including speeding on the A628, the condition of walls, cycling on pavements and the location of pedestrian crossings. Mr. Farrell advised residents to use the online reporting portal 'Fix My Street' to report road defects. **Resolution:** The council agreed to add speeding and other incidents of poor driving to the August agenda.

24406 PLANNING APPLICATIONS – None had been submitted.

24407 CORRESPONDENCE:

- a) Email correspondence from a resident was discussed in which feedback was raised concerning the VE Day celebration event held in May. The clerk advised that a response had already been sent to the resident. No further action was requested.
- b) A tree inspection report concerning two trees at the rear of the council building was discussed. The clerk advised that considering the report, work was planned to remove deadwood from both trees and reduce the height of the lime tree. A reduction to the sycamore is to be scheduled for 2026/27 and a budget identified for this work as part of the Autumn budget-setting process.
- c) DCC online consultation on local government re-organisation – **Resolution:** The council, following a majority vote, resolved not to respond to the consultation as the questions had limited relevance for the parish.

24408 ALLOTMENT MATTERS - Appeals against termination of tenancies. Following recent re-inspections, two tenants had appealed against the council's decision to terminate their tenancies. The grounds for both appeals had been considered in advance by the Allotment Working Party which recommended one appeal be upheld and for the other tenant to be given until 18th July to make significant progress. **Resolution:** It was unanimously resolved that the council would accept the Allotment Working Party's recommendations.

24409 TPC SUMMER NEWSLETTER – The council reviewed a draft of its summer newsletter circulated in advance by the clerk. **Resolution:** The council unanimously agreed to approve the newsletter for printing and

distribution.

24410 CLIMATE CHANGE AND NATURE RECOVERY PLAN 2025-27 – The council reviewed progress against the council's action plan.

24411 MEMORIAL GARDEN REPORT – Cllr Stevenson presented an update report concerning the Memorial Garden which had been circulated in advance. The report proposed a change of location for the garden. **Resolution:** The council unanimously agreed to support the change of location and asked the clerk to update Derbyshire Wildlife Trust accordingly.

24412 REVIEW OF STAFF POLICIES AND TERMS OF REFERENCE – Amended documents had been circulated in advance by the clerk. **Resolution:** The council resolved to approve and adopt the below updated documents, subject to a small addition to the terms of reference:

- a) Grievance, Discipline and Unsatisfactory Performance policy
- b) Sickness and Attendance policy
- c) Equality and Diversity policy
- d) Staffing Committee terms of reference

24413 FINANCE AND ACCOUNTS:

- a. Q1 Accounts & Bank Reconciliation – The clerk summarised details of the first quarter's accounts to the end of June 2025, a copy of which had been circulated in advance. It was confirmed by the clerk that Cllr Jones had conducted a bank reconciliation exercise prior to the meeting, confirming that the council's cashbook balances matched those shown on the respective bank statements.
- b. It was resolved to authorise the payments below for which invoices/receipts were presented to the council and verified by Cllr Owens:

Invoice date	Payee	Description	Amount £
1/7/25	EDF Energy	Electricity	£73.03
7/7/25	Three	Telecomms	£29.46
20/6/25	Lynbrook	Photocopier usage	£142.10
14/7/25	Paul Scriven	Outdoor Maintenance	£216
25/6/25	Hazel Accounting Services	Payroll services	£30
1/7/25	James Hewitt	Building repairs	£1200
13/7/25	Tintwistle War Memorial Association	Remembrance Sunday wreath	£20
27/6/25	Express Contract Cleaners	Office cleaning	£133.20
17/6/25	T Lewis	Office supplies	£26.04
29/6/25	Garden Maintenance & Landscape	Allotment fencing	£250

A quotation for replacing two floodlights overlooking TPC's car park at a cost of £300 was discussed as one is broken. **Resolution:** Two members of the Risk Management Working Group to view the adequacy of the lighting during darkness and make a recommendation to the clerk. It was agreed that the lights would only be replaced if a risk to health and safety was evident.

24414 COMMUNICATIONS AND ENGAGEMENT (standing item) – The chair and council extended thanks to Cllr Owens who has now resigned from the council after 7 years. The clerk will advertise to fill the resulting vacancy.

24415 DATE FOR NEXT COUNCIL MEETING – 7pm, Tuesday 19th August 2025

The meeting closed at 9.12pm.